

A Regular Meeting of the Otsego City Commission was held Monday, June 18, 2018.

The meeting was called to order by Mayor Trobeck at 7:00 p.m. with the following Commissioners present: Tom Gilmer, Nick Breedveld, and Stacey Withee. Absent: Jim Misner.

Also present: Fire Chief, Brandon Weber; Joel Saukas, Main Street Manager; and City Manager, Aaron Mitchell.

Commissioner Gilmer moved to excuse Commissioner Misner, seconded by Commissioner Withee. CARRIED UNANIMOUSLY.

The audience joined the Commission in the Pledge of Allegiance.

The June 4, 2018, Regular Meeting Minutes were approved.

There were no remarks on agenda items.

I. PRESENTATIONS:

A. PRESENTATION BY JUDGE BAILLARGEON - 57<sup>TH</sup> DISTRICT COURT – STATE OF THE COURT

Judge Baillargeon of the 57<sup>th</sup> District Court gave a report on the State of the Court. He explained the various specialty courts that have been implemented in Allegan County and outlines their successes. The Commission thanked Judge Baillargeon for his service to the County.

II. PUBLIC HEARING:

III. PLANNING AND ZONING:

IV. ORDINANCES:

A. INTRODUCTION AND FIRST READING OF ORDINANCE NO. 161 – AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF OTSEGO TO REGULATE BLIGHT AND BLIGHTED PROPERTIES WITHIN THE CITY

The introduction and First Reading of Ordinance No. 161 took place. Ordinance No. 161 is an Ordinance to amend the Code of Ordinances of the City of Otsego to regulate Blight and Blighted Properties within the City of Otsego. The Ordinance will be placed on the next City Commission agenda for the Second Reading and Adoption.

V. REQUESTS:

A. CONSIDERATION OF A REQUEST FROM THE GUS MACKER ORGANIZATIONAL COMMITTEE AND THE OTSEGO DDA/MAIN STREET TO CLOSE VARIOUS STREETS AND THE USE OF PUBLIC PARKING LOTS FROM AUGUST 23, 2018 TO AUGUST 26, 2018, AS PRESENTED

Commissioner Withee moved to grant the request from the Gus Macker Organizational Committee and the Otsego DDA/Main Street to close various streets and the use of public parking lots from August 23, 2018 to August 26, 2018, as presented, seconded by Commissioner Gilmer. CARRIED UNANIMOUSLY.

B. CONSIDERATION OF A REQUEST FROM OTSEGO MAIN STREET TO USE VARIOUS CITY PROPERTY AND HAVE A BEER TENT FOR THE MUD VOLLEYBALL EVENT ON JULY 14, 2018

Commissioner Breedveld moved to grant the request from the Otsego Main Street to use various City property and have a Beer Tent for the Mud Volleyball Event on July 14, 2018, seconded by Commissioner Withee. CARRIED UNANIMOUSLY.

C. CONSIDERATION OF A REQUEST FROM RESIDENTS OF EAST ORLEANS STREET TO HOLD THEIR 6<sup>TH</sup> ANNUAL BLOCK PARTY IN THE 300 BLOCK OF EAST ORLEANS STREET FROM NOON UNTIL 5:00 P.M., ON JULY 22<sup>ND</sup>

Commissioner Gilmer moved to grant the request from residents on East Orleans Street to hold their Annual Bock Party in the 300 Block of East Orleans Street from Noon until 5:00 p.m., on July 22, 2018, seconded by Commissioner Withee. CARRIED UNANIMOUSLY.

VI. AGREEMENTS:

A. CONSIDERATION OF A LICENSE AGREEMENT WITH THE OTSEGO DDA/OTSEGO MAIN STREET FOR THE GUS MACKER EVENT – AUGUST 23 - 26, 2018

Commissioner Withee moved to authorize the Mayor and City Clerk to enter into a License Agreement with the Otsego DDA/Main Street for the Gus Macker Event on August 23 – August 26, 2018, seconded by Commissioner Gilmer. CARRIED UNANIMOUSLY.

B. CONSIDERATION OF A LICENSE AGREEMENT WITH OTSEGO DDA/OTSEGO MAIN STREET FOR THE MUD VOLLEYBALL & BEER TENT ON JULY 14, 2018

Commissioner Breedveld moved to authorize the Mayor and City Clerk to enter into a License Agreement with the Otsego DDA/Main Street for the Mud Volleyball Event and Beer Tent on July 14, 2018, seconded by Commissioner Withee. CARRIED UNANIMOUSLY

VII. RESOLUTIONS:

A. CONSIDERATION OF RESOLUTION NO. 2018-13 – A RESOLUTION TO AMEND THE 2017-2018 ANNUAL APPROPRIATIONS BILL

Commissioner Gilmer offered the following Resolution and moved for its adoption, supported by Commissioner Breedveld.

CITY OF OTSEGO  
ALLEGAN COUNTY, MICHIGAN  
RESOLUTION NO. 2018-13

RESOLUTION TO AMEND THE 2017-2018 ANNUAL APPROPRIATIONS BILL

WHEREAS, the Otsego City Commission approved the 2017-2018 Annual Appropriations Bill which limited amounts for expenditures and anticipated revenues for the 2017-2018 fiscal year; and

WHEREAS, certain activities and/or revenue sources will exceed previous projections; and

WHEREAS, the Otsego City Commission wishes to formally amend the annual appropriations bill in acknowledgement of the need for revisions,

THEREFORE, BE IT RESOLVED, that the Otsego City Commission hereby approves the following increases and decreases to the 2017-2018 Annual Appropriations Bill:

General Fund Expenditures

101-101-802.000	City Commission - Contracts	\$18,000
101-101-826.000	City Commission - Legal	\$10,000
101-101-880.000	City Commission - Community Promotion	\$3,000
101-101-956.000	City Commission - Conferences	\$650
101-443-802.000	General Services - Contracts	\$17,500
101-443-802.001	General Services - Trees	\$2,500
101-443-921.000	General Services - Power	\$5,200
101-443.940.000	General Services - Equipment Rental	\$13,000
101-991-999.205	Transfers Out - Public Safety Fund	\$50,000
Net Increase/(Decrease)		\$119,850

Major Street Fund Expenditures

202-491.706.000	M-89 Drainage - DPW Wages	\$150
202-491-716.000	M-89 Drainage - Hospitalization	\$215
202-491-740.000	M-89 Drainage - Operating Supplies	\$550
202-491-802.000	M-89 Drainage - Contracts	\$450
202-901-970.000	Capital Outlay	\$2,100
Net Increase/(Decrease)		\$3,465

Public Safety Fund Revenues

205-000-477.000	Building Permits	\$5,200
205-000-478.000	Electrical Permits	\$2,400
205-000-479.000	Mechanical Permits	\$3,500
205-000-699.101	Transfers In - General Fund	\$50,000
Net Increase/(Decrease)		\$61,100

Public Safety Fund Revenues

205-371-802.000	Contracts - Building Inspection	\$4,700
205-371-803.000	Contracts - Electrical Inspection	\$2,175
205-371-804.000	Contracts - Mech/Plumbing Inspection	\$3,200
Net Increase/(Decrease)		\$10,075

Capital Projects Fund Revenues

401-000-673.000	Gross Sale of Lots	\$93,000
Net Increase/(Decrease)		\$93,000

Capital Projects Fund Expenditures

401-901-826.000	Legal Fees - Sale of Lots	\$1,000
401-901-962.000	Property Taxes	\$500
401-901-967.000	Adj for Cost of Developed Lots	\$114,000
401-901-975.336	Bldg Imprvmnts - Fire Dept	\$9,000
Net Increase/(Decrease)		\$124,500

Sewer Fund Expenditures		
590-537-802.000	Sewer Mains - Contracts	\$20,000
Net Increase/(Decrease)		\$20,000
Equipment Replacement Fund Expenditures		
402-901-981.301	Vehicle Purchase - Police Dept	\$21,000
Net Increase/(Decrease)		\$21,000

YEAS: Commissioners: Cyndi Trobeck, Tom Gilmer, Nick Breedveld, Stacey Withee.

NAYS: Commissioners: None.

ABSTAIN: Commissioners: None.

ABSENT: Commissioners: Jim Misner.

RESOLUTION DECLARED ADOPTED.

#### VIII. APPOINTMENTS:

- A. CONSIDERATION OF THE MAYOR'S REAPPOINTMENT OF BRUCE MELES TO THE DDA BOARD – TERM EXPIRING JULY 1, 2022; AND REAPPOINTMENT OF SUE CRAMER TO THE DDA BOARD– TERM EXPIRING JULY 1, 2022

Commissioner Gilmer moved to confirm the Mayor's reappointment of Bruce Meles and Sue Cramer to the DDA Board, terms to expire July 1, 2022, seconded by Commissioner Withee. CARRIED UNANIMOUSLY.

- B. CONSIDERATION OF THE REAPPOINTMENT OF JOHN DUSSIA AND BOB GULBRANSON TO THE CONSTRUCTION BOARD OF APPEALS – TERMS TO EXPIRE APRIL 30, 2020

Commissioner Breedveld moved to confirm the Mayor's appointment of John Dussia and Bob Gulbranson to the Construction Board of Appeals, terms to expire April 30, 2020, seconded by Commissioner Withee. CARRIED UNANIMOUSLY.

- C. CONSIDERATION OF THE REAPPOINTMENT OF CITY MANAGER MITCHELL TO THE RECREATION BOARD – TERM TO EXPIRE JUNE 30, 2020

Commissioner Gilmer moved to confirm the Mayor's appointment of City Manager Mitchell to the Recreation Board, term to expire June 30, 2020, seconded by Commissioner Withee. CARRIED UNANIMOUSLY.

#### IX. DISCUSSION ITEMS:

##### MANAGER'S REPORT

1. Updates on the following: Retirements, Full-Time Firefighter, Armintrout Property, Rock-Tenn, the Allegan Street School and Hardings.
2. He answered questions of the Commission.

## COMMUNICATIONS

None.

## REMARKS FROM THE AUDIENCE

County Commissioner, Gale Dugan – he gave a County Commission update.

Don Wickstra, announced his candidacy for State Senate.

Al Radspieler, Hopkins – expressed his unhappiness regarding not having the ability to place a trailer on his property to be used as a dumpster, and the way he is treated unfairly by City Staff. The Mayor communicated that complaints should be made to the City Manager.

## COMMISSIONERS' COMMENTS

Commissioner Breedveld – he asked for clarification of the spraying of the weeds that was recently completed. Manager Mitchell explained that spraying is required to be completed by professionals who are certified to spray weeds. He stated that the DPW staff is not certified to use the spray, therefore a certified company was hired.

Commissioner Withee – she commented that she hopes Commissioner Misner feels better soon. She thanked the audience for attending.

Mayor Trobeck – she thanked Main Street Manager Saukas and the DDA Chairman Marty Bennett for attending the meeting. She commented that Commissioner Misner is in her thoughts and prayers.

The meeting was adjourned on a motion by Commissioner Gilmer, seconded by Commissioner Withee. CARRIED – 7:46 p.m.

Angela M. Cronen, MMC  
City Clerk