

City of Otsego Direct Debit Tax Payment Authorization

Directions

1. Please type or print legibly in black ink.
2. Check the box indicating a new application or a change of information.
3. Attach a voided check to the completed application.

New Change

Name:		
Address:	Daytime Phone Number: ()	
City:	State:	Zip:
E-Mail Address:		

I hereby authorize the City of Otsego to debit my Checking Account or Savings Account at the financial institution named below. I acknowledge that the origination of ACH transactions to my account must comply with the provisions of U.S. law. The City of Otsego and I agree to abide by all applicable ACH operating rules and regulations.

Should the electronic debit be returned for lack of sufficient funds, I understand that I will need to pay my bill by cash, money order or an official check at the Otsego City Hall. I also understand that I will be responsible for the current charge for a non-sufficient funds payment at that time.

Financial Institution Name:		
Address:	Phone Number: ()	
City:	State:	Zip:
Bank Transit & Routing Number:	Account Number:	
Name as it appears on the bank account:	This account is: <input type="checkbox"/> Checking <input type="checkbox"/> Savings	
Identify the date(s) desired for payment processing:		
Summer Taxes:	<input type="checkbox"/> August 10th - 12th	
Winter Taxes (select only one):	<input type="checkbox"/> December 26th - 28th	
	<input type="checkbox"/> February 10th -12th	
(The actual date may vary due to weekends - the earliest business day will be used.)		

I understand that I control my payments. If at any time I decide to discontinue this payment service I agree to notify the City of Otsego in writing. This agreement will remain in full force and effect until the City receives written notification from me, or I have receive written notification from the City of its termination. I further understand that all information provided herein will remain confidential and that agreement cannot be processed without my signature.

Signature

Date