

A Regular Meeting of the Otsego City Commission was held Monday, March 18, 2019.

The meeting was called to order by Mayor Trobeck at 7:00 p.m. with the following Commissioners present: Stacey Withee, Lauri Krueger, Brent Milhiem and Nick Breedveld. Absent: None. Also present City Manager Mitchell; Finance Director Storbeck; Police Chief Konkle; Fire Chief Weber; and DPW Supervisor Bosch.

The audience joined the Commission in the Pledge of Allegiance.

The March 4, 2019, Regular Minutes were approved as submitted.

REMARKS FROM THE AUDIENCE REGARDING AGENDA ITEMS

None.

I. PRESENTATIONS:

A. COUNTY COMMISSIONER GALE DUGAN UPDATE

Commissioner Dugan gave an update on the most recent County Commission activities.

B. FIREMEN PRESENTATION AND PINNING CEREMONY

Fire Chief Weber introduced and presented plaques to the following officers:

- Lieutenant, David Kranz – for formally completing his required Officer training
- Lieutenant, Todd Campbell – for formally completing his required Officer training
- Lieutenant, Michael R. Bush - for recently being promoted to Lieutenant and completion of Fire Officer III
- Captain, Scott Parsons - for completing Fire Officer III

At this time, City Clerk Cronen swore in Fire Department Officers – Lieutenant, David Kranz; Lieutenant, Michael R. Bush; and Lieutenant, Todd Campbell.

C. PRESENTATION OF 2019-2020 ANNUAL APPROPRIATIONS BILL - MAJOR STREET FUND; LOCAL STREET FUND; STREET AND BRIDGE FUND; AND SPECIAL ASSESSMENT CAPITAL IMPROVEMENT FUND

Finance Director Matthew Storbeck presented the Major Street Fund, Local Street Fund, Street and Bridge Fund, and the Special Assessment Capital Improvement Fund for the fiscal year 2019-2020. Anticipated revenue for the Major Street Fund is \$376,565, and anticipated expense is \$242,815. Major Street capital improvement projects are planned in the amount of \$36,700. Anticipated revenue for the Local Street Fund is \$191,255, and anticipated expense is \$258,165. Local Street capital improvement projects are planned in the amount of \$92,525. Anticipated revenue for the Street and Bridge Fund is \$72,200, and anticipated expense is \$60,600. Anticipated revenue for the Special Assessment Capital Improvement Fund is \$10,940, and anticipated expenditures are \$0.00.

II. PUBLIC HEARING:

III. PLANNING AND ZONING:

IV. ORDINANCES:

V. REQUESTS:

VI. AGREEMENTS

A. CONSIDERATION OF AWARDING OF BID FOR EXCAVATING SERVICES FOR THE DDA/MAIN STREET ALLEY PROJECT TO VANDERVEEN EXCAVATING

Manager Mitchell gave a brief overview of the DDA/Main Street Alley Project. He indicated that the bids were within the budgeted amount. He also stated that roughly \$20,000 in the Local Street budget will be used towards the project. Commissioner Withee moved to award the excavating bid for the DDA/Main Street Alley Project to VanderVeen Excavating, as presented, seconded by Commissioner Krueger. CARRIED UNANIMOUSLY.

B. CONSIDERATION OF AWARDING OF BID FOR CONCRETE SERVICES FOR THE DDA/MAIN STREET ALLEY PROJECT TO GEBBONS CONCRETE

Manager Mitchell explained that this was for the same DDA/Main Street Alley Project. DPW Supervisor Bosch commented that the project is tentatively scheduled to begin on April 1, 2019. Commissioner Withee moved to award the bid for concrete services for the DDA/Main Street Alley Project to Gebbons Concrete, as presented, seconded by Commissioner Krueger. CARRIED UNANIMOUSLY.

VII. RESOLUTIONS:

A. CONSIDERATION OF RESOLUTION NO. 2019-09 - A RESOLUTION OF APPRECIATION & KEY TO CITY – TOM GILMER

Commissioner Withee offered the following resolution and moved for its adoption, seconded by Commissioner Milhiem.

**CITY OF OTSEGO
ALLEGAN COUNTY, MICHIGAN
RESOLUTION NO. 2019-09**

A RESOLUTION OF APPRECIATION & KEY TO CITY – TOM GILMER

WHEREAS, Tom Gilmer was elected to the Otsego City Commission in November 2003, as a City Commissioner; and

WHEREAS, Tom Gilmer served as the Mayor of Otsego from November 2009 to November 2016, and

WHEREAS, Tom Gilmer has been a resident of the City of Otsego since 1981, and

WHEREAS, Tom Gilmer has faithfully served the City of Otsego as a City Commissioner, served on the City of Otsego Planning Commission for 16 years and the Board of Review for 18 years; and

WHEREAS, Tom Gilmer has participated in many community endeavors including as a member

of the Allegan County Fair Board; volunteer for Christian Neighbors, served on many boards as the Mayor, Otsego Main Street Volunteer, Otsego Chamber of Commerce Car Show volunteer, taught for 32 years in the Otsego Public Schools and after retirement he served as the Energy Manager for the school system; and

WHEREAS, Tom Gilmer is currently a member of the Planning Commission, serving as the Chairman, and

WHEREAS, Tom Gilmer has been a valuable asset to the Citizens of the City of Otsego, the Otsego City Commission, and to the City of Otsego; and

WHEREAS, on November 13, 2018, Tom Gilmer attended his last meeting as City Commissioner for the City of Otsego; and

NOW THEREFORE BE IT RESOLVED, that the Mayor and City Commission of the City of Otsego, as an expression of thanks on behalf of the citizens of this City, commend Tom Gilmer for his loyal and extraordinary service to the City of Otsego; and

BE IT FURTHER RESOLVED, that a copy of this resolution be spread in full on the minutes of the March 18, 2019, meeting of the Otsego City Commission and a copy of this resolution and a Key to the City be presented to Mr. Gilmer.

YEAS: Commissioners: Cyndi Trobeck, Stacey Withee, Nick Breedveld, Brent Milhiem & Laurie Krueger.

NAYS: Commissioners: None.

ABSTAIN: Commissioners: None.

ABSENT: Commissioners: None.

RESOLUTION DECLARED ADOPTED.

Mayor Trobeck presented Tom Gilmer with a City to the City and a plaque of the resolution. Mr. Gilmer thanked the Commission and the community.

VIII. APPOINTMENTS:

IX. DISCUSSION ITEMS:

A. CITY MANAGER PERFORMANCE EVALUATION

Mayor Trobeck gave an overview of Manager Mitchell's performance evaluation. She reported that he had received an overall rating of 3.4932, on a 5.0 scale. She stated that this was an extraordinary review for his first year. She gave examples of some of the highlights of his review. Commissioner Milhiem thanked Manager Mitchell for being open, honest, and helping him understand what his role is. Commissioner Withee commented that she was part of the team that hired him and she couldn't be happier with the choice they made.

MANAGER'S REPORT

1. He gave updates on the following: dam removal; April 2nd EPA Meeting regarding Rock-Tenn property; PFAS testing; and Parks and Recreation Committee Meeting.
2. He thanked Tom Gilmer for being on the City Commission and stated that he is currently the Planning Committee Chairman.
3. He asked for further questions or comments regarding his written Manager's report submitted to the Commission in their weekly packet. Commissioner Breedveld asked why recycling is picked up two times per month. A discussion took place regarding the recycling pick up. Manager Mitchel indicated that he is in the process of getting bids for recycling services, as the City's renewal is in August.

COMMUNICATIONS

None.

REMARKS FROM THE AUDIENCE

Richard Delong, Chairman of the Board of Review – gave a brief overview of the Board of Review's recent meetings where they considered twenty-six petitions. He thanked Finance Director Storbeck and Assessor Harris for being at the meetings.

COMMISSIONERS' COMMENTS

Commissioner Breedveld – he thanked the firefighters.

Commissioner Krueger – she thanked and congratulated the firefighters on all of their accomplishments. She also congratulated Mr. Gilmer.

Commissioner Withee – she echoed the other Commissioner's comments. She stated the firefighters go above and beyond. She thanked the members that serve on the Board of Review. She expressed to Mr. Gilmer that he is appreciated.

Commissioner Milhiem – He congratulated the firefighters and the new Lieutenants. He stated that he appreciates both the fire department and the police department. He commented that the news about the dam and the Rock-Tenn property are both exciting. He stated that exciting things are happening in Otsego.

Mayor Trobeck – she thanked Tom Gilmer for being an inspiration to her and to the community. She congratulated the firefighters and their families.

Commissioner Milhiem moved to go into Closed Session to discuss the purchase of real property, seconded by Commissioner Withee. CARRIED - 8:19 p.m.

Commissioner Breedveld moved to close the Closed Session Meeting and resume the Regular Meeting, seconded by Commissioner Milhiem. CARRIED - 8:35

The meeting was adjourned on a motion by Commissioner Breedveld, seconded by Commissioner Krueger. CARRIED – 8:36 p.m.

Angela M. Cronen, MMC