

A Regular Meeting of the Otsego City Commission was held Monday, October 15, 2018.

The meeting was called to order by Mayor Trobeck at 7:00 p.m. with the following Commissioners present: Tom Gilmer, Nick Breedveld, Jim Misner and Stacey Withee. Absent: None. Also present: DPW Supervisor, Mike Bosch, and City Manager, Aaron Mitchell.

The audience joined the Commission in the Pledge of Allegiance.

Commissioner Breedveld moved to amend the agenda to change Requests-B – to Change Order #3 – CW-SRF Project 5638-01, seconded by Commissioner Gilmer. CARRIED.

The October 1, 2018, Regular Meeting Minutes were approved.

REMARKS FROM THE AUDIENCE ON AGENDA ITEMS:

None.

I. PRESENTATIONS:

A. REPRESENTATIVE MARY WHITEFORD

State Representative, Mary Whiteford gave an update on the following: the Kalamazoo River, Broadband Access, Auto Insurance, Mental Health Access, and the Reduction in Revenue Sharing.

II. PUBLIC HEARING:

III. PLANNING AND ZONING:

IV. ORDINANCES:

V. REQUESTS:

A. CONSIDERATION OF CHANGE ORDER #2 – FOR CONTRACT 3 SCADA IMPROVEMENTS – WWTP

Manager Mitchell explained that the reduction of \$458, was due to not purchasing a contractor router. Commissioner Withee moved to approve Change Order #2- for Contract 3 SCADA Improvements – WWTP, in the amount of -\$458.00, seconded by Commissioner Gilmer. CARRIED UNANIMOUSLY

B. CONSIDERATION OF CHANGE ORDER #3 – FOR CW-SRF PROJECT 5638-01 -WWTP

Tyler Kindle, of Jones & Henry gave a breakdown of Change Order #3. He stated that there was an increase of \$10,797.09, for additional concrete, paving and sludge pumping; and a decrease of \$4,328.00, for not using as much flowable fill. The grand total of the Change Order is in the amount of \$6,469.09. Commissioner Breedveld moved to approve Change Order #3 – of the CW-SRF Project 5638-01, in the amount of \$6,469.09, seconded by Commissioner Misner. CARRIED UNANIMOUSLY

Aaron Davenport, of Jones & Henry stated that the construction project is mostly completed. He commented that the State has forgiven \$175,000, of the initial loan.

VI. AGREEMENTS:

VII. RESOLUTIONS:

A. CONSIDERATION OF RESOLUTION NO. 2018-17 – A RESOLUTION TO AMEND THE 2018-2019 ANNUAL APPROPRIATIONS BILL

Manager Mitchell commented that the budget adjustment was for the purchase of a mini-excavator trailer, which was included in the budget.

Commissioner Misner offered the following Resolution and moved for its adoption, supported by Commissioner Gilmer.

CITY OF OTSEGO
ALLEGAN COUNTY, MICHIGAN

RESOLUTION NO. 2018-17

RESOLUTION TO AMEND THE 2018-2019 ANNUAL APPROPRIATIONS BILL

WHEREAS, the Otsego City Commission approved the 2018-2019 Annual Appropriations Bill which limited amounts for expenditures and anticipated revenues for the 2018-2019 fiscal year; and

WHEREAS, certain activities and/or revenue sources will exceed previous projections; and

WHEREAS, the Otsego City Commission wishes to formally amend the annual appropriations bill in acknowledgement of the need for revisions,

THEREFORE, BE IT RESOLVED, that the Otsego City Commission hereby approves the following increases and decreases to the 2018-2019 Annual Appropriations Bill:

Motor Pool Fund Operations	
661-442-760.000 Minor Equipment Purchases	\$3,735
Net Increase/(Decrease)	\$3,735

Motor Pool Fund Capital Outlay	
661-901-976.000 Capital Outlay - Contractor Equipment	(\$3,735)
Net Increase/(Decrease)	(\$3,735)

YEAS: Commissioners: Cyndi Trobeck, Tom Gilmer, Nick Breedveld, Stacey Withee, Jim Misner.

NAYS: Commissioners: None.

ABSTAIN: Commissioners: None.

ABSENT: Commissioners: None.

RESOLUTION DECLARED ADOPTED.

B. CONSIDERATION OF RESOLUTION NO. 2018-18 - A RESOLUTION
DESIGNATING A STREET ADMINISTRATOR FOR THE CITY OF OTSEGO

Commissioner Withee offered the following resolution and moved for its adoption, seconded by Commissioner Misner.

CITY OF OTSEGO
MICHIGAN
RESOLUTION NO. 2018-18

A RESOLUTION DESIGNATING A STREET ADMINISTRATOR
FOR THE CITY OF OTSEGO

WHEREAS, Section 13(9) of Act 51, Public Acts of 1951 provided that each incorporated city and village to which funds are returned under the provisions of this section, that, "the responsibility for street improvements, maintenance, and traffic operations work, and the development, construction, or repair of off-street parking facilities and construction or repair of street lighting shall be coordinated by a single administrator to be designated by the governing body who shall be responsible for and shall represent the municipality in transactions with the State Transportation Department pursuant to this act."

THEREFORE, be it resolved, that the City Commission designate Aaron Mitchell, City Manager, as the single Street Administrator for the City of Otsego in all transactions with the State Transportation Department

YEAS: Commissioners: Cyndi Trobeck, Tom Gilmer, Nick Breedveld, Stacey Withee, Jim Misner.

NAYS: Commissioners: None.

ABSTAIN: Commissioners: None.

ABSENT: Commissioners: None.

RESOLUTION DECLARED ADOPTED.

VIII. APPOINTMENTS:

A. CONSIDERATION OF APPOINTMENT OF KAY STRONG TO THE BOARD OF
REVIEW TO FILL THE UNEXPIRED TERM OF AMBER MALANI, TERM TO
EXPIRE DECEMBER 31, 2018

Commissioner Gilmer moved to confirm the Mayor's appointment of Kay Strong to the Board of Review to fill the unexpired term of Amber Malani, term to expire December 31, 2018, seconded by Commissioner Withee. CARRIED UNANIMOUSLY

IX. DISCUSSION ITEMS:

MANAGER'S REPORT

1. Updates on the following: New Well #6 update, water test results for exotics – non-detects, water testing is complete in City, City's Purchasing Policy, City's Safety Manual, and the potential LCSA payment.
2. He answered questions of the Commission.

COMMUNICATIONS

None.

REMARKS FROM THE AUDIENCE

County Commissioner Dugan, he gave an overview of the recent County Commission Meetings. He commented that the recent meeting with Aaron and the EPA regarding the Rock-Tenn property went very well.

COMMISSIONERS' COMMENTS

Commissioner Misner – he thanked the audience for attending. He reminded everyone to get out and vote.

Commissioner Withee – she stated that the Main Street Riverfront Family Festival was very well attended and it was a great day. She commented that a new Main Street Volunteer, Princess Mcillwain did an awesome job of chairing the event.

Commissioner Gilmer – he concurred with Commissioner Withee's comments. He stated that he attended the event and it was a good event.

Mayor Trobeck – she commented that she was sad that she missed the Riverfront Family Festival, as she was out of town. She thanked all of the volunteers that participated in Main Street's Autumn Bliss. She thanked the audience for attending.

The meeting was adjourned on a motion by Commissioner Misner, seconded by Commissioner Withee. CARRIED – 7:41 p.m.

Angela M. Cronen, MMC
City Clerk