

A Regular Meeting of the Otsego Planning Commission was held Monday, March 22, 2021.

Chairman Tom Gilmer called the meeting to order at 7:00 p.m. with the following members present: Robert Alway, Ric Saucedo, Brent Milhiem, Cyndi Trobeck, Paul Mitchell, Jason Bohl and City Manager Mitchell. Absent: Jayson Ennis.

Member Trobeck moved to excuse Member Ennis, seconded by Member Milhiem. CARRIED

On a motion by Member Alway, and seconded by Member Paul Mitchell the minutes of the September 28, 2020, minutes, were approved with the additions made by Member Alway.

I. PRESENTATIONS:

II. PUBLIC HEARINGS:

III. CONSIDERATIONS

IV. DISCUSSION ITEMS:

A. RESIDENTIAL DRIVEWAYS

City Manager Mitchell gave an overview of the current status of residential driveway versus the clear restrictions in other zoning areas. He stated that currently there are no clear guidelines set for second driveways in residential zones. He stated that after being asked by residents to put in a second driveway, he is looking to the Planning Commission for their recommendations and a formal approval process. City Manager Mitchell asked if it would be appropriate to have the applicants apply for a Special Use Permit. A lengthy discussion took place regarding the different scenarios for a second driveway. Member Bohl asked how the initial residential driveway location is approved. City Manager Mitchell stated that it is approved through the building code. City Manager Mitchell answered specific questions of the members. City Manager Mitchell will bring back his recommendation to the Planning Commission. He asked if any member had suggestions to please contact him.

B. WELL HEAD PROTECTION SITE PLAN AMENDMENT

City Manager Mitchell gave a brief overview of the history of the approval process of Site Plans in regards to the Well Head Protection Ordinance. He stated that the additional checklist to be included in the site plan approval process would need to be added to the Zoning Ordinance. He briefly explained the checklist and how it would be turned into EGLE if necessary. City Manager Mitchell will bring his final recommendation and schedule a Public Hearing for the April meeting.

C. ROCK-TENN MPUD

City Manager Mitchell gave an update on the Rock–Tenn improvements and the potential new investor. He also explained the potential infrastructural, bridge, curb and gutter, and culvert improvements made through the TIF (Tax Increment Financing). City Manager Mitchell explained TIF and the mills that EGLE can offer from the State. A brief conversation took place regarding the types of housing needs in the city. City Manager Mitchell concluded that the site plan will ultimately come to the Planning Commission for approval and recommendation to the City Commission.

PUBLIC COMMENT:

MEMBER COMMENTS:

None.

The meeting was adjourned on motion by Member Alway, seconded by Member Milhiem.

CARRIED –7:52 p.m.

Angela M. Cronen, MMC  
City Clerk