

A Regular Meeting of the Otsego City Commission was held on Monday, June 6, 2022.

The meeting was called to order by Mayor Withee at 7:00 p.m. with the following Commissioners present: Brent Milhiem, Jason Smith, Chuck Moore, and Lauri Krueger. Absent: None. Also present: City Manager, Aaron Mitchell; and Fire Chief, Brandon Weber.

The audience joined the Commission in the Pledge of Allegiance.

The May 16, 2022, Regular Meeting Minutes were approved as submitted.

On a motion by Commissioner Krueger, seconded by Commissioner Milhiem, the following was added under Requests - B. **CONSIDERATION OF A REQUEST FROM THE OTSEGO/PLAINWELL CHAMBER OF COMMERCE TO HOLD THEIR 35<sup>TH</sup> ANNUAL CREATIVE ARTS FESTIVAL ON SEPTEMBER 24, 2022. CARRIED UNANIMOUSLY.**

### **REMARKS FROM THE AUDIENCE REGARDING AGENDA ITEMS**

None.

#### **I. PRESENTATIONS:**

##### **A. COUNTY COMMISSIONER GALE DUGAN UPDATE**

Commissioner Dugan gave an update on the most recent County Commission activities.

#### **II. PUBLIC HEARING:**

#### **III. PLANNING AND ZONING:**

##### **A. CONSIDERATION OF A RECOMMENDATION TO THE CITY COMMISSION FOR A ZONING ORDINANCE TEXT AMENDMENT – SPECIAL LAND USE PERMIT – OUTDOOR MUSIC, CONCERT OR ASSEMBLY VENUES**

City Manager Mitchell explained in detail the process and requirements of the Special Land Use Permit, and the Site Plan review process. He noted that the Special Land Use Permit is only for the Central Business District. A brief discussion took place and City Manager Mitchell answered questions of the Commission. Commissioner Milhiem moved to approve the Zoning Text Amendment – Special Land Use Permit – Outdoor Music, Concert or Assembly Venues, seconded by Commissioner Krueger. **CARRIED UNANIMOUSLY.**

#### **IV. ORDINANCES:**

#### **V. REQUESTS:**

##### **A. CONSIDERATION OF A REQUEST FROM THE OTSEGO VFW POST 3030 TO RESERVE PARKING SPOTS ON COURT STREET AND AT THE PAVILION PARKING LOT ON AUGUST 27, 2022, FROM 7:00 AM TO NOON, FOR A BENEFIT MOTORCYCLE RIDE**

City Manager Mitchell stated that the parking for the ride is from 7:00 am until they depart at Noon. Mr. Richard Weaver of the VFW was in attendance and asked that Court Street be closed. City Manager Mitchell indicated that closing the road will require an agreement with the City for the use of City property. The agreement for the closure of the road will be brought before the

City Commission at a future meeting. Commissioner Krueger moved to grant the request from the Otsego VFW Post 3030 to reserve parking spots on Court Street and at the Pavilion Parking Lot on August 27, 2022, from 7:00 a.m. to Noon, for a benefit motorcycle ride, seconded by Commissioner Smith. CARRIED UNANIMOUSLY

**B. CONSIDERATION OF A REQUEST FROM THE OTSEGO/PLAINWELL CHAMBER OF COMMERCE TO HOLD THEIR 35<sup>TH</sup> ANNUAL CREATIVE ARTS FESTIVAL ON SEPTEMBER 24, 2022**

Commissioner Milhiem moved to grant the request from the Otsego/Plainwell Chamber of Commerce to hold their 35<sup>th</sup> Annual Creative Arts Festival on September 24, 2022, seconded by Commissioner Smith. CARRIED UNANIMOUSLY Clarissa McDonald of the Chamber gave an update on the new additions to the Creative Arts Festival. She thanked the City for their support.

**VI. AGREEMENTS:**

**A. CONSIDERATION OF AN AGREEMENT TO SELL SAND AT A PRICE OF \$2.00/YARD TO PITSCH COMPANY**

City Manager Mitchell gave an overview of the request from Pitsch to purchase sand from the City's Armintrout property. He indicated that this would generate revenue for the City and also provide a product for the construction site at Rock-Tenn. He indicated that he negotiated a price with Pitsch and the final price was \$2.00/yard. A lengthy discussion took place regarding the amount of sand, road protection, sand is a better product for fill at the site, and how the removal of sand will affect the property. Commissioner Krueger moved to authorize the City Manager to enter into an agreement to sell sand to Pitsch Company for \$2.00 per yard, seconded by Commissioner Smith, CARRIED UNANIMOUSLY

**VII. RESOLUTIONS:**

**VIII. APPOINTMENTS:**

**IX. DISCUSSION ITEMS:**

**MANAGER'S REPORT**

The City Manager gave updates on the following:

1. Summer Fun Nights start on Wednesday, June 15, with Touch a Truck and free food at the pavilion.
2. Many events are going on in Otsego this summer - VFW Bike Nights, Creative Arts Festival, Gus Macker.
3. Fire Truck ballot proposal update- pushed back to May 2023.

**COMMUNICATIONS**

None.

**REMARKS FROM THE AUDIENCE**

County Clerk Bob Genetski – he presented his annual report to the Commission. He commented that the County Clerk's Office and the Register of Deeds Office remained open during the Covid shutdowns. He asked that the Commission keep in mind that funds should be set aside for the future purchase of voting tabulators.

## **COMMISSIONERS' COMMENTS**

Commissioner Moore – he thanked the audience for attending and for their support. He thanked the Creative Arts Festival Committee, and commented that it will be a busy day on August 27<sup>th</sup>. He thanked County Commissioner Dugan for his report and for his work at the County.

Commissioner Krueger – she echoed Commissioner Moore’s comments. She commented that she can’t believe that the Creative Arts Festival is in its thirty-fifth year. She thanked County Commissioner Dugan for his report. She thanked the audience for attending.

Commissioner Smith – he thanked County Commissioner Dugan for his report. He thanked County Clerk Bob Genetski for his presentation. He thanked City Manager Mitchell for his hard work and for “keeping the ball rolling” He thanked the audience for attending.

Commissioner Milhiem – he echoed the comments of his fellow Commissioners. He thanked County Commissioner Dugan for his report. He thanked County Clerk Bob Genetski for his presentation. He commented that exciting things are happening in Otsego – Rock-Tenn; Summer Fun Series; Bike Nights; VFW activities; Gus Macker; Creative Arts Festival and future pavilion events. He thanked the audience for attending and being interested in the City.

Mayor Withee – she thanked County Commissioner Dugan for his report. She thanked County Clerk Bob Genetski for his presentation. She thanked Clarissa McDonald and Jenny Boerman for their exciting announcement of the new events at the Creative Arts Festival. She encouraged anyone who wants to volunteer for any of the events this summer, such as the Summer Fun Night Series, Gus Macker, Creative Arts Festival, and other events to contact City Hall. She commented that without volunteers these events can’t happen, and we want to keep these events in our Downtown. She thanked the audience for attending.

## **ADJOURN**

The meeting was adjourned on a motion by Commissioner Milhiem, seconded by Commissioner Moore. CARRIED – 7:50 p.m.

Angela M. Cronen, MMC  
City Clerk