

A Regular Meeting of the Otsego City Commission was held on Tuesday, September 6, 2022.

The meeting was called to order by Mayor Withee at 7:00 p.m. with the following Commissioners present: Chuck Moore, Lauri Krueger, Jason Smith and Brent Milhiem. Absent: None. Also present: City Manager, Aaron Mitchell; and Fire Chief, Brandon Weber.

The audience joined the Commission in the Pledge of Allegiance.

The August 15, 2022, Regular and Special Meeting Minutes were approved as submitted.

REMARKS FROM THE AUDIENCE REGARDING AGENDA ITEMS

None.

I. PRESENTATIONS:

A. COUNTY COMMISSIONER GALE DUGAN UPDATE

Commissioner Dugan gave an update on the most recent County Commission activities. He answered questions of the audience.

II. PUBLIC HEARING:

III. PLANNING AND ZONING:

A. CONSIDERATION OF A RECOMMENDATION FROM THE PLANNING COMMISSION TO APPROVE A ZONING ORDINANCE TEXT AMENDMENT – PRIVATE VEHICLE SALES, AS PRESENTED

City Manager Mitchell stated that this text amendment will fill a gap within the Zoning Ordinance to address private vehicle sales, which was not previously addressed, so it was not allowed. City Manager Mitchell reviewed all of the requirements associated with the text amendment for private vehicle sales. Commissioner Krueger moved to approve the Zoning Ordinance Text Amendment, as recommended by the Planning Commission for Private Vehicles Sales, seconded by Commissioner Moore. **CARRIED UNANIMOUSLY.**

B. CONSIDERATION OF A RECOMMENDATION FROM THE PLANNING COMMISSION TO APPROVE A ZONING ORDINANCE TEXT AMENDMENT – DRIVEWAYS, AS PRESENTED

City Manager Mitchell stated that this text amendment will also fill a gap within the Zoning Ordinance to address second driveways, which was not previously allowed, since it was not addressed in the Zoning Ordinance. He gave an overview and answered questions of the Commission in regards to the regulations associated with the addition of a second driveway. Commissioner Krueger moved to approve the Zoning Ordinance Text Amendment, as recommended by the Planning Commission for Driveways, seconded by Commissioner Milhiem. **CARRIED UNANIMOUSLY.**

IV. ORDINANCES:

V. REQUESTS:

A. CONSIDERATION OF A REQUEST FROM THE OTSEGO ROTARY TO HOLD THE ANNUAL TRAIL FOR TREATERS ON MONDAY, OCTOBER 31, 2022

Commissioner Milhiem moved to approve the request from the Otsego Rotary to hold the Annual Trail for Treaters on Monday, October 31, 2022, seconded by Commissioner Smith. CARRIED UNANIMOUSLY

VI. AGREEMENTS:

A. CONSIDERATION OF A LICENSE AGREEMENT WITH THE OTSEGO ROTARY TO HOLD THE ANNUAL TRAIL FOR TREATERS ON MONDAY, OCTOBER 31, 2022

Commissioner Krueger moved to authorize the Mayor and City Clerk to enter into a License Agreement with the Otsego Rotary to hold the Annual Trail for Treaters on Monday, October 31, 2022, seconded by Commissioner Milhiem. CARRIED UNANIMOUSLY.

B. CONSIDERATION OF AN AGREEMENT WITH OTSEGO PUBLIC SCHOOLS FOR A SCHOOL RESOURCE OFFICER

City Manager Mitchell explained that the agreement is for one year, and will be reevaluated in the Spring of 2023. He briefly explained the position and how the City will be billing the school. He answered questions of the Commission regarding responsibilities and scheduling of the SRO position. City Manager Mitchell also commented that in the Spring he will reach out to the Townships within the school district for potential additional funding for the position. Commissioner Krueger moved to authorize the Mayor and City Clerk to enter into an agreement with Otsego Public Schools for a School Resource Officer, as presented, seconded by Commissioner Milhiem. CARRIED UNANIMOUSLY. Commissioner Milhiem commented that it is a win-win for everyone and saves the City money.

VII. RESOLUTIONS:

A. CONSIDERATION OF RESOLUTION NO. 2022-18 - RESOLUTION TO AMEND THE 2022-2023 ANNUAL APPROPRIATIONS BILL

City Manager Mitchell explained that the auditors asked to re-number certain Building Permits and Fees within the budget. He also explained that there was a DDA Fund addition due to funds that were designated as startup funds for the Pavilion and the driveway costs were taken off the books two times. The additional increase in the fund is due to the Main Street Manager leaving his position earlier than expected and not having to pay unemployment. City Manager Mitchell stated that this will leave a DDA Fund Balance of approximately \$240,00 - \$250,000, before the budget adjustment, for projects. The City Hall Air Conditioning Unit will be paid for by designated DDA Building Funds.

Commissioner Krueger offered the following resolution and moved for its adoption, seconded by Commissioner Moore.

**CITY OF OTSEGO
ALLEGAN COUNTY, MICHIGAN
RESOLUTION NO. 2022-18**

RESOLUTION TO AMEND THE 2022-2023 ANNUAL APPROPRIATIONS BILL

Public Safety Fund - Govt.

205-000-627.001	Building Inspection Fees	\$22,000
205-000-627.002	Electrical Inspection Fees	\$5,500
205-000-627.003	Mechanical/Plumbing Inspection Fees	\$5,500
205-000-490.000	Building Permits	(\$22,000)
205-000-491.000	Electrical Permits	(\$5,500)
205-000-492.000	Mechanical/Plumbing Permits	(\$5,500)
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	Net Increase/(Decrease)	\$0

Downtown Development Authority/Main Street Expenditures

248-901-975.000	Buildings & Additions	\$42,000
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	Net Increase/(Decrease)	\$42,000

YEAS: Commissioners: Stacey Withee, Lauri Krueger, Brent Milhiem, Chuck Moore & Jason Smith.

NAYS: Commissioners: None.

ABSTAIN: Commissioners: None.

ABSENT: Commissioners: None.

RESOLUTION DECLARED ADOPTED.

VIII. APPOINTMENTS:

IX. DISCUSSION ITEMS:

MANAGER'S REPORT

The City Manager gave updates on the following:

- Gus Macker – 333 Teams – went very well.
- VFW Honor Ride – a success.
- Thanked Allegan County for the ARPA Funds for the City's Water & Sewer Projects. Will save on future rates.
- Teal Ribbons in the Downtown – for Ovarian Cancer Awareness. Thanked Paul & Rita Mitchell.
- Recent Storm Calls – gave an update on the most recent storm that took down thirty-plus trees in the City's right-of-way. The DPW shined – as they got a

lot done quickly, along side the Fire Department, Police Department – to keep our community safe. He thanked all of the City Departments.

Questions for the City Manager: None.

COMMUNICATIONS

None.

REMARKS FROM THE AUDIENCE

Ben Dotterer, 917 Windigo – he commented that the school and City should have clear expectations of the SRO position. He thanked City Manager Mitchell and the City Commission for the driveway amendment.

City Manager Mitchell answered questions regarding solicitors.

Wayne Rayburn, 621 Lawrence – he asked if there is a required minimum building size to allow a second driveway. City Manager Mitchell stated that there are requirements for an accessory building.

Nick Breedveld, 1101 Barton – he commented that the City’s DPW Crew did a “heck of a job”. He commented that they had just finished cleaning up from the first storm that came through. He stated that the second storm was worse than the first one and they did a great job.

COMMISSIONER’S’ COMMENTS

Commissioner Krueger – she thanked County Commissioner Dugan for assisting the City with the ARPA Fund process with the County and getting the City money for the water and sewer projects. She commented on the number of people in the downtown for Gus Macker, and that the businesses must have done very well that weekend. She thanked Marty Bennett and all of the volunteers, as it is a huge task. She thanked City Manager Mitchell for spearheading the SRO position, commenting that is a good time to do it. She commended the DPW staff for the amazing work they did in regards to the storm damage.

Commissioner Moore – he echoed Commissioner Krueger’s comments. He thanked County Commissioner Dugan and City Manager Mitchell for spearheading the ARPA funds from the County. He thanked the audience for attending.

Commissioner Smith – he echoed all of the previous Commissioner’s comments. He thanked County Commissioner Dugan. He commented that it has been quite a month and the public servants have done their job well. He also thanked City Manager Mitchell.

Commissioner Milhiem – he commented that it has been a busy month. He echoed the other Commissioner’s thanks to County Commissioner Dugan and City Manager Mitchell for the ARPA Funds, as it will help with water and sewer rates. He thanked County Commissioner Dugan for always advocating for the City of Otsego. He stated that Gus Macker weekend was really busy. He commented that this was the seventh Gus Macker in Otsego. He thanked all of the volunteers and commented that this year they were understaffed with volunteers. He commented that a lot of people remember when Officer Borgman was in the schools with the DARE Program, and all of the students looked up to him. He stated that this is a good way to

protect our children in schools and have a Police Department presence. He commended the DPW Staff for the great job they did cleaning up after the storm, with limited staff. He thanked the audience for attending and staying informed.

Mayor Withee – she thanked the audience for attending. She thanked the DPW Staff, Police Department, and Fire Department for getting the downed wires marked and off of the sidewalk for the community’s safety, as it was greatly appreciated. She stated that the Gus Macker was a success – she thanked the Gus Macker Committee – Marty Bennett, Kim Rayburn, and Scot Ritenour. She commented that the charity game on Friday night was a success for Wishbone with all of the donation and she thinks the dog was adopted, and the City’s Team played their hearts out. She thanked everyone who came out on Friday Night for the Charity Game.

ADJOURN

The meeting was adjourned on a motion by Commissioner Krueger, seconded by Commissioner Smith. CARRIED – 7:48 p.m.

Angela M. Cronen, MMC
City Clerk