

DOWNTOWN DEVELOPMENT AUTHORITY / MAIN STREET

FUND 248 SUMMARY OF REVENUES & APPROPRIATIONS

2020 - 2021 BUDGET

ESTIMATED REVENUES

TAX INCREMENT FINANCING (100% TIF Capture)	\$	0	
STATE GRANTS	\$	257,000	
WORK PLAN REVENUES	\$	69,700	
DONATIONS/CONTRIBUTIONS	\$	300	
OTHER REVENUE	\$	1,250	
<u>INTERFUND LOAN</u>	\$	<u>0</u>	
TOTAL ESTIMATED REVENUES			\$ 328,250

APPROPRIATIONS

DDA / MAIN STREET DISTRICT	\$	370,665	
CAPITAL IMPROVEMENTS	\$	0	
DEBT SERVICE	\$	0	
<u>TRANSFERS OUT</u>	\$	<u>0</u>	
TOTAL APPROPRIATIONS			\$ 370,665

EXCESS (DEFICIENCY) OF REVENUES

OVER APPROPRIATIONS (\$ 42,415)

CASH BUDGET ADJUSTMENT TO CHANGE IN FUND BALANCE *

INTERFUND LOAN (INCREASES A LIABILITY)	\$	0	
CAPITAL IMPROVEMENTS (BECOMES AN ASSET)	\$	0	
<u>DEBT SERVICE PRINCIPAL (DECREASES A LIABILITY)</u>	\$	<u>0</u>	
NET ADJUSTMENT TO CHANGE IN FUND BALANCE			\$ 0

CHANGE IN FUND BALANCE (\$ 42,415)

PROJECTED FUND BALANCE (DEFICIT) JULY 1, 2020 \$ 2,450,000

PROJECTED FUND BALANCE (DEFICIT) JUNE 30, 2021 \$ 2,407,585

BUDGET REPORT FOR CITY OF OTSEGO
FISCAL YEAR 2020-2021

Fund 248 - DOWNTOWN DEV. AUTHORITY / MAIN STREET
ESTIMATED REVENUES

Dept 000 - REVENUES & BALANCE SHEET ACCTS		2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
GL NUMBER	DESCRIPTION	ACTIVITY	AMENDED BUDGET	PROJECTED ACTIVITY	APPROVED BUDGET	APPROVED AMT CHANGE	APPROVED % CHANGE
248-000-442.000	TAX INCREMENT FINANCING	123,321	0	0	0	0	0.00
248-000-566.000	STATE GRANT - RECREATION & CULTURE	0	0	0	0	0	0.00
248-000-569.000	STATE GRANTS - OTHER	122,814	254,000	253,755	257,000	3,000	1.18
248-000-569.001	STATE GRANTS - OTHER - MEDC	0	50,000	50,000	0	(50,000)	(100.00)
248-000-626.000	CHARGES FOR SERVICES	0	0	0	0	0	0.00
248-000-651.307	WP REV - MURAL	100	0	0	0	0	0.00
248-000-651.401	WP REV - CHRISTMAS EVENT	1,598	1,300	160	2,000	700	53.85
248-000-651.402	WP REV - ICE RINK	0	0	0	0	0	0.00
248-000-651.407	WP REV - LADIES' NIGHT	0	0	0	0	0	0.00
248-000-651.410	WP REV - MOVIES ON THE RIVERFRONT	1,293	0	0	0	0	0.00
248-000-651.411	WP REV - MUD VOLLEYBALL	1,615	2,200	1,195	0	(2,200)	(100.00)
248-000-651.416	WP REV - DOWNTOWN DOLLARS	2,363	1,500	2,300	2,000	500	33.33
248-000-651.417	WP REV - GUS MACKER TOURNAMENT	51,438	70,000	50,000	65,000	(5,000)	(7.14)
248-000-651.418	WP REV - FALL RIVERWALK	197	0	0	0	0	0.00
248-000-651.421	WP REV - STEINS & VINES	3,140	0	0	0	0	0.00
248-000-651.422	WP REV - PET ELECTION	1,607	1,200	20	600	(600)	(50.00)
248-000-651.424	WP REV - ICE HOCKEY TOURNAMENT	83	300	0	100	(200)	(66.67)
248-000-664.000	INVESTMENT INTEREST	1,038	450	1,600	1,200	750	166.67
248-000-668.000	DISPLAY SIGN RENTAL	0	50	0	50	0	0.00
248-000-671.000	MISCELLANEOUS REVENUE	378	300	440	0	(300)	(100.00)
248-000-675.400	DONATIONS	989	600	500	300	(300)	(50.00)
248-000-675.500	CONTRIBUTIONS - INDIVIDUALS	200	200	0	0	(200)	(100.00)
248-000-675.501	CONTRIBUTIONS - BUSINESS	0	0	0	0	0	0.00
248-000-675.502	CONTRIBUTIONS - CORPORATE	0	0	0	0	0	0.00
248-000-675.503	CONTRIBUTIONS - PROPERTY OWNERS	0	0	0	0	0	0.00
248-000-675.504	CONTRIBUTIONS - COMMUNITY GROUPS	0	0	0	0	0	0.00
248-000-675.505	CONTRIBUTIONS - FOUNDATION	3,000	25,000	15,000	0	(25,000)	(100.00)
248-000-675.507	CONTRIBUTIONS - CROWD FUNDING	0	75,000	51,200	0	(75,000)	(100.00)
248-000-675.974	CONTRIBUTIONS - LAND IMPRVMT PRO	0	0	43,750	0	0	0.00
248-000-688.000	REFUNDS/REBATES	751	0	890	0	0	0.00
248-000-694.000	CASH OVER AND SHORT	1	0	0	0	0	0.00
248-000-696.000	INSURANCE RECOVERIES	0	0	0	0	0	0.00
248-000-698.000	BONDING PROCEEDS	0	0	0	0	0	0.00
248-000-699.101	TRANSFER IN - GENERAL FUND	0	0	0	0	0	0.00
248-000-699.805	TRANSFER IN - SPECIAL ASSM'T FUND	0	75,000	0	0	(75,000)	(100.00)
Totals for dept 000 - REVENUES & BALANCE SHEET ACCTS		315,926	557,100	470,810	328,250	(228,850)	(41.08)

DOWNTOWN DEVELOPMENT AUTHORITY / MAIN STREET 248

ESTIMATED REVENUES

ACTIVITY 000

2020 - 2021 BUDGET

- 442.000 TAX INCREMENT FINANCING - reflects the tax revenue capture based upon the increase in the DDA district's current tax year's Taxable Value less the 1985 Base Year State Equalized Value. *The DDA district's 2020 Taxable Value is less than the 1985 Base Year, therefore, no TIF Capture will occur in 2020.* No school or State Education Taxes are captured as all debts incurred prior to the passage of Proposal "A" have been repaid.
- 566.000 STATE GRANT – RECREATION & Culture - no grant monies are expected to be received during this fiscal year.
- 569.000 STATE GRANT - OTHER - the State of Michigan is providing reimbursement for small taxpayer exemption loss which affects the TIF capture.
- 569.001 STATE GRANT – OTHER – MEDC – the authority will seek matching funds based on crowd funding for the Riverfront Pavilion Project.
- 626.000 CHARGES FOR SERVICES - records reimbursement for services rendered by the Main Street program.
- 651.307 WORK PLAN REVENUE – MURAL - records revenues for this work plan.
- 651.401 WORK PLAN REVENUE - CHRISTMAS EVENT - records revenues for this work plan.
- 651.402 WORK PLAN REVENUE - ICE RINK - records revenues for this work plan.
- 651.407 WORK PLAN REVENUE - LADIES' NIGHT - records revenues for this work plan.
- 651.410 WORK PLAN REVENUE - MOVIES ON THE RIVERFRONT - records revenues for this work plan.
- 651.411 WORK PLAN REVENUE - MUD VOLLEYBALL - records revenues for this work plan.
- 651.416 WORK PLAN REVENUE - DOWNTOWN DOLLARS - records revenues for this work plan.
- 651.417 WORK PLAN REVENUE - GUS MACKER TOURNAMENT - records revenues for this work plan.

- 651.418 WORK PLAN REVENUE - FALL RIVERWALK EVENT - records revenues for this work plan.
- 651.421 WORK PLAN REVENUE – STEINS & VINES – records revenues for this work plan.
- 651.422 WORK PLAN REVENUE – PET ELECTION – records revenues for this work plan.
- 651.424 WORK PLAN REVENUE – ICE HOCKEY TOURNAMENT - records revenues for this work plan.
- 664.000 INVESTMENT INTEREST – records interest earned on deposits at approved financial institutions.
- 668.000 DISPLAY SIGN RENTAL - the DDA collects \$30 for each message displayed on the marquee sign located on the northwest corner of Allegan and Farmer Streets.
- 671.000 MISCELLANEOUS REVENUE - records other non-specified revenues.
- 675.400 DONATIONS - records donations and contributions from private parties for unspecified use.
- 675.500 CONTRIBUTIONS - INDIVIDUAL - records contributions and pledges from individuals who are not business or property owners in the district.
- 675.501 CONTRIBUTIONS - BUSINESS - records contributions and pledges from local commercial businesses for unspecified use.
- 675.502 CONTRIBUTIONS - CORPORATE - records contributions and pledges from local industry and larger commercial corporations for unspecified use.
- 675.503 CONTRIBUTIONS - PROPERTY OWNERS - records contributions and pledges from property owners who are not business owners in the DDA / Main Street district for unspecified use.
- 675.504 CONTRIBUTIONS - COMMUNITY GROUPS - records contributions and pledges from local community groups and service organizations for unspecified use.
- 675.505 CONTRIBUTIONS – FOUNDATIONS – records foundations contributions and/or grants.
- 675.507 CONTRIBUTIONS – CROWD FUNDING – records project monies raised by crowd funding.
- 675.974 CONTRIBUTIONS – records capital project funds raised outside the crowd funding period.

688.000 REFUNDS/REBATES - records rebates and refunds for expenses paid in a prior fiscal year.

694.000 CASH OVER AND SHORT - an account used to balance untraceable differences in account balances.

696.000 INSURANCE RECOVERIES - amounts received from insurance claims.

698.000 BONDING PROCEEDS - records revenues from the sale of bonds.

699.101 TRANSFER IN – GENERAL FUND – records subsidy from the City’s General Fund.

699.805 TRANSFER IN – SPECIAL ASSESSMENT FUND – reflects the possibility of an Interfund Loan for Riverfront Pavilion Project.

BUDGET REPORT FOR CITY OF OTSEGO
FISCAL YEAR 2020-2021

Fund 248 - DOWNTOWN DEV. AUTHORITY / MAIN STREET
APPROPRIATIONS

Dept 729 - DDA / MAIN STREET DISTRICT		2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
GL NUMBER	DESCRIPTION	ACTIVITY	AMENDED BUDGET	PROJECTED ACTIVITY	APPROVED BUDGET	APPROVED AMT CHANGE	APPROVED % CHANGE
248-729-702.000	SUPERVISORY WAGES	46,490	47,050	47,050	47,945	895	1.90
248-729-702.001	DPW SUPERVISORY WAGES	2,401	2,555	2,555	2,450	(105)	(4.11)
248-729-706.000	DPW WAGES	28,857	31,720	25,000	38,795	7,075	22.30
248-729-706.001	PART-TIME OR SEASONAL WAGES	6,435	3,300	6,000	4,730	1,430	43.33
248-729-708.000	CUSTODIAL WAGES	0	0	20	0	0	0.00
248-729-715.000	FICA	5,833	6,610	6,165	7,335	725	10.97
248-729-716.000	HEALTH INSURANCE	26,201	26,740	25,235	30,530	3,790	14.17
248-729-717.000	LIFE INSURANCE	181	175	160	190	15	8.57
248-729-718.000	RETIREMENT	7,548	7,800	7,460	8,515	715	9.17
248-729-719.000	DISABILITY	276	330	300	350	20	6.06
248-729-720.000	UNEMPLOYMENT COMPENSATION	0	0	0	0	0	0.00
248-729-721.000	WORKERS COMPENSATION INSURANCE	2,599	2,545	2,300	1,720	(825)	(32.42)
248-729-726.000	EMPLOYEE ASSISTANCE PROGRAM	18	35	40	35	0	0.00
248-729-727.000	OFFICE SUPPLIES	814	750	750	750	0	0.00
248-729-728.000	POSTAGE	182	250	300	250	0	0.00
248-729-737.000	SUBSCRIPTIONS	0	0	0	0	0	0.00
248-729-760.000	MINOR EQUIPMENT PURCHASES	6	300	300	800	500	166.67
248-729-801.000	BANKING CHARGES	1,247	1,000	1,300	1,200	200	20.00
248-729-802.000	CONTRACTS	4,804	4,000	4,000	4,000	0	0.00
248-729-805.000	CONTRACTS - CITY OF OTSEGO	15,000	15,000	15,000	15,000	0	0.00
248-729-807.000	AUDIT	770	770	750	770	0	0.00
248-729-824.000	SERVICE AGREEMENTS	0	0	0	0	0	0.00
248-729-824.001	WEB SITE SERVICES	141	250	0	1,000	750	300.00
248-729-826.000	LEGAL	2,604	500	0	500	0	0.00
248-729-835.000	MEDICAL EXAMS & SERVICES	0	0	0	0	0	0.00
248-729-852.000	MISC COMM/INTERNET	328	330	275	330	0	0.00
248-729-853.000	TELEPHONE	534	590	575	590	0	0.00
248-729-860.000	TRAVEL, LODGING & MEALS	5,004	1,500	1,000	2,500	1,000	66.67
248-729-880.000	COMMUNITY PROMOTION	118	500	1,000	750	250	50.00
248-729-880.100	ORGANIZATION COMMITTEE	0	0	0	0	0	0.00
248-729-880.103	ORG WP - VOLUNTEER PROGRAM	0	0	5	0	0	0.00
248-729-880.104	ORG WP - FRIENDS OF MAIN STREET	0	0	0	0	0	0.00
248-729-880.107	ORG WP - VOLUNTEER APPRECIATION	18	500	300	400	(100)	(20.00)
248-729-880.108	ORG WP - QUARTERLY NEWSLETTER	2,000	2,000	2,000	2,000	0	0.00
248-729-880.109	ORG WP - RACK CARDS	0	0	0	0	0	0.00
248-729-880.110	ORG WP - STATE OF THE STREET	0	250	0	0	(250)	(100.00)
248-729-880.111	ORG WP - SOCIAL MEDIA OUTREACH	0	0	0	50	50	0.00
248-729-880.200	DESIGN COMMITTEE	0	0	200	0	0	0.00
248-729-880.201	DESIGN - LANDSCAPING SUPPLIES	18,093	15,000	14,000	9,000	(6,000)	(40.00)
248-729-880.202	DESIGN - TREES	0	3,000	0	1,000	(2,000)	(66.67)
248-729-880.203	DESIGN - GENERAL MAINTENANCE SUPPLI	1,672	2,500	1,500	2,500	0	0.00
248-729-880.204	DESIGN WP - STREET BANNERS	0	0	0	0	0	0.00
248-729-880.206	DESIGN WP - AUTUMN BLISS	225	350	0	500	150	42.86
248-729-880.207	DESIGN WP - ART INSTALLATION	94	100	0	0	(100)	(100.00)
248-729-880.212	DESIGN WP - SPRING CLEANUP	0	0	0	0	0	0.00
248-729-880.214	DESIGN WP - FLOWER BEDS	0	0	0	6,000	6,000	0.00
248-729-880.215	DESIGN WP - RIVERFRONT PRELIM DESIGI	5,301	0	20	0	0	0.00
248-729-880.216	DESIGN WP - ART GARDEN	119	200	150	200	0	0.00
248-729-880.217	DESIGN WP - BIKE RACKS	408	0	0	0	0	0.00
248-729-880.300	ECONOMIC RESTRUCTURING COMMITTEE	0	0	0	0	0	0.00
248-729-880.305	ECON WP - VACANCY SIGNAGE	0	0	0	200	200	0.00
248-729-880.307	ECON WP - MURAL	0	0	0	0	0	0.00
248-729-880.309	ECON WP - SMALL BUSINESS SATURDAY	39	450	0	475	25	5.56
248-729-880.310	ECON WP - BUS RECRUITMENT & MRKT S	104	500	100	0	(500)	(100.00)
248-729-880.311	ECON WP - BUS INTRODUCTION & WELCC	0	0	0	100	100	0.00
248-729-880.312	ECON WP - BUS TRAINING IN-STORE EVEI	0	0	0	100	100	0.00
248-729-880.313	ECON WP - SHOP SMALL, SHOP LOCAL	0	0	0	50	50	0.00
248-729-880.400	PROMOTION COMMITTEE	0	0	0	0	0	0.00
248-729-880.401	PROMO WP - CHRISTMAS EVENT	3,041	2,000	1,665	2,000	0	0.00
248-729-880.402	PROMO WP - ICE RINK	64	200	100	700	500	250.00
248-729-880.405	PROMO WP - POKER RUN	200	0	0	0	0	0.00
248-729-880.407	PROMO WP - LADIES NIGHT	0	0	0	0	0	0.00
248-729-880.410	PROMO WP - MOVIES ON THE RIVERFROI	1,518	0	200	0	0	0.00
248-729-880.411	PROMO WP - MUD VOLLEYBALL	1,714	1,400	1,400	0	(1,400)	(100.00)

BUDGET REPORT FOR CITY OF OTSEGO
FISCAL YEAR 2020-2021

Fund 248 - DOWNTOWN DEV. AUTHORITY / MAIN STREET
APPROPRIATIONS

Dept 729 - DDA / MAIN STREET DISTRICT		2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
GL NUMBER	DESCRIPTION	ACTIVITY	AMENDED BUDGET	PROJECTED ACTIVITY	APPROVED BUDGET	APPROVED AMT CHANGE	APPROVED % CHANGE
248-729-880.416	PROMO WP - DOWNTOWN DOLLARS	1,999	1,500	2,000	2,000	500	33.33
248-729-880.417	PROMO WP - GUS MACKER TOURNAMEN	39,721	60,000	60,000	60,000	0	0.00
248-729-880.418	PROMO WP - FALL RIVERWALK EVENT	747	0	200	0	0	0.00
248-729-880.420	PROMO WP - ICE CREAM SOCIAL	0	0	0	0	0	0.00
248-729-880.421	PROMO WP - STEINS & VINES	4,296	0	200	0	0	0.00
248-729-880.422	PROMO WP - PET ELECTION	484	450	150	150	(300)	(66.67)
248-729-880.423	PROMO WP - RESTAURANT WEEK	0	0	0	0	0	0.00
248-729-880.424	PROMO WP - ICE HOCKEY TOURNAMENT	0	100	0	150	50	50.00
248-729-880.499	PROMO WP - EVENT SIGN EXPENSE	0	0	0	0	0	0.00
248-729-900.000	ADVERTISING & PUBLISHING	602	2,000	1,300	1,500	(500)	(25.00)
248-729-902.000	COPY CHARGES	202	500	200	500	0	0.00
248-729-921.000	ELECTRIC	390	400	250	400	0	0.00
248-729-923.000	NATURAL GAS	0	0	0	0	0	0.00
248-729-940.000	MOTOR EQUIPMENT RENTAL	17,587	15,000	12,000	15,000	0	0.00
248-729-948.000	COMPUTER SERVICES	742	500	400	500	0	0.00
248-729-955.000	MEMBERSHIPS / DUES	996	750	750	750	0	0.00
248-729-956.000	TRAINING PROGRAMS & CONFERENCES	1,017	500	400	500	0	0.00
248-729-960.000	INSURANCE	647	750	720	705	(45)	(6.00)
248-729-964.000	REFUNDS & REBATES	0	0	0	0	0	0.00
248-729-968.000	DEPRECIATION	82,836	80,000	82,000	85,000	5,000	6.25
248-729-983.000	LEASE AGREEMENTS	7,200	7,200	6,900	7,200	0	0.00
Totals for dept 729 - DDA / MAIN STREET DISTRICT		352,467	352,700	336,645	370,665	17,965	5.09

DOWNTOWN DEVELOPMENT AUTHORITY 248

DDA / MAIN STREET DISTRICT

ACTIVITY 729

2020 - 2021 BUDGET

702.000 SUPERVISORY WAGES - reflects the Main Street Director's salary, a full-time position.

702.001 DPW SUPERVISORY WAGES - provides for 73 hours of service by the DPW superintendent.

706.000 DPW WAGES - provides 1,400 hours of DPW services.

706.001 PART-TIME OR SEASONAL WAGES - provides for 430 hours of general and seasonal labor. These employees do not receive benefits.

708.000 CUSTODIAL WAGES - provides biweekly custodial services.

727.000 OFFICE SUPPLIES - provides for office related supplies.

728.000 POSTAGE - records postage machine rental, postage and/or shipping expenditures.

737.000 SUBSCRIPTIONS - provides publications determined to be beneficial to the department.

760.000 MINOR EQUIPMENT PURCHASES - provides equipment purchases costing less than the \$5,000 capitalization threshold.

801.000 BANKING CHARGES – records banking charges for services.

802.000 CONTRACTS - provides funds to maintain existing DDA projects or small projects less than \$5,000. Current contracts include \$1500 Otsego Chamber of Commerce economic development services. Other contracts provide labor through the Allegan County Sheriff Jail Crew and sweeping of parking lots and alleys.

805.000 CONTRACTS - CITY OF OTSEGO - provides for city administration and staff support of DDA projects.

807.000 AUDIT - provides for the annual DDA audit by an independent certified public accounting firm.

824.000 SERVICE AGREEMENTS - provides for recurring routine maintenance or service according to agreement.

- 824.001 WEB SITE SERVICES - provides funds to maintain and update information related to this activity on the Internet web site(s).
- 826.000 LEGAL - provides legal service for this activity.
- 835.000 MEDICAL EXAMS & SERVICES – provides funds for medical treatment of staff and employment related exams.
- 852.000 MISC COMM/INTERNET – provides Internet services.
- 853.000 TELEPHONE - provides telephone service.
- 860.000 TRAVEL, LODGING & MEALS - records travel expenditures to attend conferences and seminars, as well as other travel necessary to carry out the functions of this department.
- 880.000 COMMUNITY PROMOTION - provides funding for promotional items, Love Otsego t-shirts, videos, commercials, etc. to promote the downtown area.
- 880.100 ORGANIZATION COMMITTEE - records expenditures made by the Main Street Organization Committee which are not otherwise specified.
- 880.103 ORGANIZATION COMMITTEE WORK PLAN - VOLUNTEER PROGRAM - provides training materials and promotional t-shirts to volunteers. Costs are to be partially/wholly offset by sponsors identified on the shirts.
- 880.104 ORGANIZATION COMMITTEE WORK PLAN - FRIENDS OF MAIN STREET - provides for outreach program to donors and potential donors to Main Street to develop pledges and recognize donors.
- 880.107 ORGANIZATION COMMITTEE WORK PLAN - VOLUNTEER THANK YOU - provides an annual event to showcase and recognize volunteer service to Main Street.
- 880.108 ORGANIZATION COMMITTEE WORK PLAN – QUARTERLY NEWSLETTER – provides development and publication of a quarterly newsletter to the community.
- 880.109 ORGANIZATION COMMITTEE WORK PLAN – RACK CARDS – provides development and printing of promotional cards with Main Street Schedule of Events to be available at local businesses.
- 880.110 ORGANIZATION COMMITTEE WORK PLAN – STATE OF THE STREET – provides materials and/or refreshments for local speaking engagements to promote Main Street.

880.111 ORGANIZATION COMMITTEE WORK PLAN – SOCIAL MEDIA OUTREACH –

880.200 DESIGN COMMITTEE - records expenditures made by the Main Street Design Committee which are not otherwise specified.

880.201 DESIGN - LANDSCAPING SUPPLIES - provides for flowers, plants and materials to beautify the district. Also included this year is funding for stamped concrete to replace a portion of the brick paver areas.

880.202 DESIGN - TREES - provides annual funding to maintain and replace trees in the DDA district. Current plans are to replace six trees and provide pruning and insect control to 110 trees.

880.203 DESIGN - GENERAL MAINTENANCE SUPPLIES - provides for maintenance items to the DDA district (trash receptacles, benches, light pole replacement parts).

880.204 DESIGN COMMITTEE WORK PLAN - STREET BANNERS - provides funding for the purchase of new downtown light post banners.

880.206 DESIGN COMMITTEE WORK PLAN - AUTUMN BLISS - provides for fall decorating of the downtown with hay bales, corn stalks, mums and pumpkins.

880.207 DESIGN COMMITTEE WORK PLAN - ART INSTALLATION - provides a plaque recognizing supporters of the Art Garden project and the garden's metal sculpture artist.

880.212 DESIGN COMMITTEE WORK PLAN - SPRING CLEANUP - provides for the spring cleanup project in the downtown public areas and alleys.

880.214 DESIGN COMMITTEE WORK PLAN – FLOWER BEDS – provides adopt a flower bed work plan and flower baskets in the downtown.

880.215 DESIGN COMMITTEE WORK PLAN – RIVERFRONT PRELIMINARY DESIGN – provides addition funding for design services.

880.216 DESIGN COMMITTEE WORK PLAN – ART GARDEN – provides funding for the development of a second art garden.

880.217 DESIGN COMMITTEE WORK PLAN – BIKE RACKS – provides for the purchase and installation of bicycle rack in the DDA/MS district.

880.300 ECONOMIC RESTRUCTURING COMMITTEE - records expenditures made by the Main Street Economic Restructuring Committee which are not otherwise specified.

- 880.305 ECONOMIC RESTRUCTURING COMMITTEE WORK PLAN - VACANCY SIGNAGE - provides uniform promotional signage in vacant store fronts.
- 880.307 ECONOMIC RESTRUCTURING COMMITTEE WORK PLAN – MURAL – provides for the painting/installation of a mural in the district.
- 880.309 ECONOMIC RESTRUCTURING COMMITTEE WORK PLAN – SMALL BUSINESS SATURDAY – promotes downtown businesses and shopping local during the holiday season.
- 880.310 ECONOMIC RESTRUCTURING COMMITTEE WORK PLAN – BUSINESS RECRUITMENT AND MARKET STUDY – provides funding to assess community needs and attract associated businesses.
- 880.311 ECONOMIC RESTRUCTURING COMMITTEE WORK PLAN – BUSINESS INTRODUCTION & WELCOME –
- 880.312 ECONOMIC RESTRUCTURING COMMITTEE WORK PLAN – BUSINESS TRAINING IN-STORE
- 880.313 ECONOMIC RESTRUCTURING COMMITTEE WORK PLAN – SHOP SMALL, SHOP LOCAL –
- 880.400 PROMOTION COMMITTEE - records expenditures made by the Main Street Promotion Committee which are not otherwise specified.
- 880.401 PROMOTION COMMITTEE WORK PLAN - CHRISTMAS EVENT EXPENSE - records expenditures involved with the community Christmas tree and related holiday activities.
- 880.402 PROMOTION COMMITTEE WORK PLAN - ICE RING EXPENSE - records expenditures to provide the district's community ice rink.
- 880.405 PROMOTION COMMITTEE WORK PLAN - POKER RUN - provides a social event designed to bring patrons to local businesses. Revenues based on ticket sales and participants to receive t-shirts and prizes based on winning poker hands.

- 880.407 PROMOTION COMMITTEE WORK PLAN - LADIES' NIGHT - provides a social and business opportunity for local crafters, local direct sales consultants, jewelry makers, etc., to showcase their products and services to the community.
- 880.410 PROMOTION COMMITTEE WORK PLAN - MOVIES ON THE RIVERFRONT - promotes the downtown and riverfront by providing movies over four consecutive weeks. The committee will endeavor to offset expenditures with sponsorships and refreshment donations.
- 880.411 PROMOTION COMMITTEE WORK PLAN - MUD VOLLEYBALL - provides a mud volleyball tournament to promote the downtown.
- 880.416 PROMOTION COMMITTEE WORK PLAN - DOWNTOWN DOLLARS - provides the promotional activity whereby patrons can purchase certificates to be used in participating businesses. Businesses then redeem the dollars at Main Street less five percent for administration.
- 880.417 PROMOTION COMMITTEE WORK PLAN - GUS MACKER TOURNAMENT - provides funding for expenses involved hosting the two on two basketball tournament.
- 880.418 PROMOTION COMMITTEE WORK PLAN - FALL RIVERWALK EVENT - provides funding for expenses involved with this event.
- 880.420 PROMOTION COMMITTEE WORK PLAN - ICE CREAM SOCIAL - provides funding for expenses involved with this spring event.
- 880.421 PROMOTION COMMITTEE WORK PLAN – STEINS & VINES – provides funding for a beer and wine tasting event.
- 880.422 PROMOTION COMMITTEE WORK PLAN – PET ELECTION – provides funding for a summer-long pet voting competition where contestants enter their pet for a chance to be elected Pet Mayor of Otsego.
- 880.423 PROMOTION COMMITTEE WORK PLAN – RESTAURANT WEEK – promotes local restaurants and showcases their menus.
- 880.424 PROMOTION COMMITTEE WORK PLAN – ICE HOCKEY TOURNAMENT – provides for a winter hockey tournament.
- 880.499 PROMOTION COMMITTEE WORK PLAN - COMMUNITY EVENT SIGN EXPENSE - provides funding for lettering of panels for the community event marquee sign.

900.000 ADVERTISING & PUBLISHING - provides general advertising funds for the activity.

902.000 COPY CHARGES - reflects a portion of city hall copier charges.

921.000 ELECTRIC - records electric utility expense.

923.000 NATURAL GAS - records natural gas utility expense.

940.000 MOTOR EQUIPMENT RENTAL - state established rental rates are charged here for equipment used to maintain or improve areas within the district.

948.000 COMPUTER SERVICES – provides for maintenance and programming services to PCs and the department’s respective share of file servers and e-mail systems on a pro-rated basis.

955.000 MEMBERSHIPS / DUES - provides membership in the Michigan Downtown Association and the Otsego Rotary Club.

956.000 TRAINING PROGRAMS & CONFERENCES - records expenditures necessary to attend conferences, seminars and training sessions directly related to this activity.

960.000 INSURANCE - provides property and liability insurance.

964.000 REFUNDS & REBATES - records amounts due to others based upon prior fiscal year activities.

968.000 DEPRECIATION - records a non-cash expense to the fund as capital assets age. The DDA / Main Street District holds the Otsego Historical Museum building and City of Otsego Department of Public Works facilities as assets.

983.000 LEASE AGREEMENT – provides rental of office space from the Otsego Historical Society.

BUDGET REPORT FOR CITY OF OTSEGO
FISCAL YEAR 2020-2021

Fund 248 - DOWNTOWN DEV. AUTHORITY / MAIN STREET
APPROPRIATIONS

Dept 901 - CAPITAL IMPROVEMENTS		2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
		ACTIVITY	AMENDED	PROJECTED	APPROVED	APPROVED	APPROVED
GL NUMBER	DESCRIPTION	BUDGET	BUDGET	ACTIVITY	BUDGET	AMT CHANGE	% CHANGE
248-901-971.000	LAND PURCHASES	0	0	0	0	0	0.00
248-901-974.000	CAPITAL OUTLAY - LAND IMPROVEMENTS	0	200,000	200,000	0	(200,000)	(100.00)
248-901-975.000	CAPITAL OUTLAY - BUILDINGS & ADDITIO	0	0	0	0	0	0.00
Totals for dept 901 - CAPITAL IMPROVEMENTS		0	200,000	200,000	0	(200,000)	(100.00)

DOWNTOWN DEVELOPMENT AUTHORITY 248

CAPITAL IMPROVEMENTS

ACTIVITY 901

2020 - 2021 BUDGET

971.000 LAND PURCHASES - provides for the purchase of land necessary to accomplish the DDA plan.

974.000 CAPITAL OUTLAY - LAND IMPROVEMENT - provides funding for land improvements other than buildings - including but not limited to infrastructure, streets, sidewalks, parking lots, lighting and gateways.

975.000 CAPITAL OUTLAY - BUILDINGS & ADDITIONS - provides funding for engineering, construction and rehabilitation expenditures of buildings owned by the DDA within the DDA district.

BUDGET REPORT FOR CITY OF OTSEGO
FISCAL YEAR 2020-2021

Fund 248 - DOWNTOWN DEV. AUTHORITY / MAIN STREET
APPROPRIATIONS

Dept 906 - DEBT SERVICE		2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
GL NUMBER	DESCRIPTION	ACTIVITY	AMENDED BUDGET	PROJECTED ACTIVITY	APPROVED BUDGET	APPROVED AMT CHANGE	APPROVED % CHANGE
248-906-992.000	INTERFUND LOAN PRINCIPAL	0	0	0	0	0	0.00
248-906-996.000	INTERFUND LOAN INTEREST	0	0	0	0	0	0.00
Totals for dept 906 - DEBT SERVICE		0	0	0	0	0	0.00
TOTAL APPROPRIATIONS		352,467	552,700	536,645	370,665	(182,035)	(32.94)
NET OF REVENUES/APPROPRIATIONS - FUND 248		(36,541)	4,400	(65,835)	(42,415)	(46,815)	(1,063.98)
BEGINNING FUND BALANCE		2,355,773	2,319,231	2,319,231	2,253,396	(65,835)	(2.84)
ENDING FUND BALANCE		2,319,232	2,323,631	2,253,396	2,210,981	(112,650)	(4.85)

DOWNTOWN DEVELOPMENT AUTHORITY 248

DEBT SERVICE

ACTIVITY 906

2020 - 2021 BUDGET

992.000 INTERFUND LOAN PRINCIPAL - identifies the amount of principal to be repaid on loans from other City of Otsego funds during this fiscal year.

996.000 INTERFUND LOAN INTEREST - reflects the interest expense on outstanding loans from other City of Otsego funds.

COMPLETED PROJECTS

ACCOUNTS NOW CLASSIFIED INACTIVE

[Note: These accounts may be reactivated to enhance previously completed projects.]

PHASE I - ENTRANCES TO CITY OF OTSEGO

Project completed in fiscal 1987-1988 at a total cost of \$68,334.

PHASE II - DEVELOPMENT OF NORTHWEST PARKING LOT

Project completed in fiscal 1988-1989 at a total cost of \$290,336.

PHASE III - DEVELOPMENT OF SOUTHWEST BLOCK OF DOWNTOWN

Project completed in fiscal 1993-1994 at a total cost of \$736,604.

PHASE IV - DEVELOPMENT OF ALLEGAN AND FARMER STREETS

Project completed in fiscal 1993-1994 at a total cost of \$1,185,185.

PHASE V - DEVELOPMENT OF NORTHEAST PARKING LOT, REMAINING NORTHWEST PARKING LOT, MUNICIPAL BUILDING PARKING LOT AND REMAINING STREETS

Project completed in fiscal 1993-1994 at a total cost of \$1,159,315.

PHASE VI - RIVERFRONT WALK FROM FARMER STREET TO JEWEL STREET

Project completed in fiscal 1998-1999 at a projected cost of \$380,000. The City received a Michigan Natural Resource Trust Fund Grant of \$290,000 for this project.

PHASE VII - NORTH FARMER AND RIVER STREETS

Project completed in fiscal 1995-1996 at a total cost of \$360,419.

COMPLETED PROJECTS

ACCOUNTS NOW CLASSIFIED INACTIVE

(Continued)

PHASE VIII - FARMER STREET BRIDGE REPLACEMENT

Project completed in fiscal 1998-1999 at a total estimated cost of \$1,100,000. The City received approximately \$900,000 in State TED Funds and Federal Critical Bridge Funds for this project.

PHASE X - RENOVATION OF CITY HALL AND CONSTRUCTION OF POLICE STATION

Project completed in fiscal 1999-2000 at a total cost of approximately \$1,870,000.

PHASE XII - REPLACEMENT OF ALLEY WEST OF NORTH FARMER STREET

Project completed in fiscal 2001-2002 at a total cost of \$45,935.

PHASE XIII - WATERWORKS BUILDING/COMMUNITY MUSEUM PROJECT

Project completed in fiscal 2004-2005 at a total cost of \$1,251,522.

PHASE XIV - DEPARTMENT OF PUBLIC WORKS FACILITY

Project completed in fiscal 2007-2008 at a total cost of \$1,754,292.