

A Workshop Meeting of the Otsego City Commission was held Monday, November 21, 2022.

The meeting was called to order by Mayor Withee at 6:00 p.m. with the following Commissioners present: Chuck Moore, Wayne Rayburn, Jason Smith and Lauri Krueger. Absent: None. Also present: City Manager, Aaron Mitchell; and Fire Chief, Brandon Weber.

I. DISCUSSION ITEMS:

A. CITY OF OTSEGO CITY COMMISSION RULES OF PROCEDURE

City Manager Mitchell briefly reviewed the procedures that were adopted in 1996. At this time, the document was reviewed and various other topics. The following were discussed:

- Section 6.1 – remove one person talking for a group
- Section 6.3 – add Email
- Meeting Greeter
- Robert’s Rules of Order
- Projector
- Copies of Resolutions available at meetings and Draft version on-line
- The City Commission Meeting is a business meeting and public comments at the beginning of the meeting and at the end of the meetings – the podium will be utilized and the speaker will need to state their name and address
- Public seating arrangement - if not using projector, back to old seating arrangement
- Question and Answer Format at a Workshop Meeting
- City Manager and/or City Commission being available before meetings
- Recording of meetings – live stream, retention period, FOIA

City Manager Mitchell stated that the Michigan Municipal League provides training for new commissioners.

At this time, Ken Bleeker stated that the comments he wanted to make were pertinent to the City Commission’s current discussion. He gave his definition of transparency and how it was a major topic during the last City Commission election. He talked about reporters not being present at meetings because times have changed, and there is nothing in the paper about the City Commission meetings. He gave examples of how the City should communicate meeting information to the public, and suggested that the City hire a publicist.

B. FIRE TRUCK DISCUSSION

Fire Chief Weber stated that they have received the second set of specifications and basic concept drawings for the aerial truck. He commented that there will be communication forums and open houses, where the public can ask questions. Fire Chief Weber commented that the best deal and the best solutions for the City (meet future needs, longevity, cost, & no station modifications are needed) will be the focus. Commissioner Rayburn asked what the value of the old aerial would be. Fire Chief Weber stated that the scrap value would be about \$40,000.

REMARKS FROM THE AUDIENCE

None.

COMMISSIONERS' COMMENTS

None.

The meeting was adjourned on a motion by Commissioner Moore, seconded by Commissioner Krueger. CARRIED – 6:58 p.m.

Angela M. Cronen, MMC
City Clerk