

A Workshop Meeting of the Otsego City Commission was held Monday, April 17, 2023.

The meeting was called to order by Mayor Withee at 6:00 p.m. with the following Commissioners present: Wayne Rayburn, Jason Smith and Lauri Krueger. Absent: Chuck Moore. Also present: City Manager, Aaron Mitchell; and DPW Superintendent, Mike Bosch.

Commissioner Krueger moved to excuse Commissioner Moore, seconded by Commissioner Smith. CARRIED.

I. DISCUSSION ITEMS:

A. SPARKS GRANTS

City Manager Mitchell gave an overview of a potential application for a DNR SPARKS Grant. He explained that the City had applied for the same grant and was declined. He stated that after talking to the City's Engineers our application was too small, as larger projects were granted. He stated that it would cost between \$4000 and \$6000, for a good plan/application. At this time, DPW Superintendent Bosch gave a brief history of all of the City's parks, the current status and the future needs of the parks. Mayor Withee commented that this grant is a unique opportunity, as no matching funds are required. A brief discussion took place regarding the application, funding for the application, and the City's future needs in the parks.

B. FOOD TRUCK ORDINANCE

City Manager Mitchell asked the Commission many questions regarding the direction they want to take on allowing food trucks in the City. He stated that there has to be a balance with the food trucks and the brick and mortar restaurants. He commented that the following items need to be included in the ordinance.

1. When – hours of operation
2. Where – what zoning areas -Residential? Commercial? All?
3. How Long – 24/7, number of days, number of hours
4. Menu
5. Annual Permit Cost
6. Limit number of Food trucks in town at a time
7. Special Events
8. Private or Public property

City Manager Mitchell will continue to work on the Food Truck Ordinance.

C. TOP PAVILION RENTAL

City Manager Mitchell stated that City Hall has been receiving many calls regarding the rental of the TOP Pavilion. The many TOP Pavilion rental opportunities were discussed. He commented that all of the other park pavilions are on a first come first serve basis, which has been in place for many years. He stated that this system works well of the smaller pavilions, but he would like to see a Rental Agreement Policy for the TOP Pavilion. A brief discussion took place with the Commission and the audience. It was the consensus of the Commission to continue the no alcohol on City property. The rental rates for City residents, non-City residents, 501C3 organizations, and deposit amounts were discussed. City Manager Mitchell will finalize the Rental Agreement and present it to the City Commission.

REMARKS FROM THE AUDIENCE

None.

COMMISSIONERS' COMMENTS

None.

The meeting was adjourned on a motion by Commissioner Krueger, seconded by Commissioner Smith. CARRIED – 6:49 p.m.

Angela M. Cronen, MMC
City Clerk