

A Regular Meeting of the Otsego City Commission was held on Monday, May 15, 2023.

The meeting was called to order by Mayor Withee at 7:00 p.m. with the following Commissioners present: Lauri Krueger, Jason Smith, Chuck Moore, and Wayne Rayburn. Absent: None. Also present: City Manager, Aaron Mitchell; and Finance Director, Matthew Storbeck.

The audience joined the Commission in the Pledge of Allegiance.

On a motion by Commissioner Krueger, seconded by Commissioner Moore, the May 1, 2023, Regular Minutes were approved as submitted.

REMARKS FROM THE AUDIENCE REGARDING AGENDA ITEMS

None.

I. PRESENTATIONS:

A. COUNTY COMMISSIONER GALE DUGAN UPDATE

County Commissioner Dugan gave an update on current Allegan County activities. A brief discussion took place regarding the proposed development on the Rock-Tenn site. He encouraged the Commission to watch the video that is posted on Allegan County's website from the recent PFAS Virtual Town Hall Meeting that was held. He answered questions of the audience and the Commission.

B. PRESENTATION OF FINAL 2023-2024 ANNUAL APPROPRIATIONS BILL

Finance Director Storbeck presented and briefly reviewed the final 2023-2024 Annual Appropriations Bill. He stated that eight adjustments were made due to the DDA being dissolved and redistribution of auditing services. He reviewed the Millage Rates - Operating millage 11.1452; Solid Waste 2.0206; Public Safety 4.000; making the total millage 17.1658. He briefly explained Headlee and the Truth in Taxation Act. He stated that the City's Appropriations Bill also includes the Fine & Fee Schedule, Tax Due Dates, One Percent (1%) Administration Fee on Taxes, Tax Deferments, and allowing the City Manager to approve expenditures up to \$2,000. Finance Director Storbeck answered questions of the Commission.

II. PUBLIC HEARING:

A. BUDGET HEARING FOR 2023-2024 ANNUAL APPROPRIATIONS BILL

The Public Hearing was opened at 7:18 p.m. There being no public comment, the Public Hearing was closed at 7:19 p.m.

B. PUBLIC HEARING TO CONSIDER ORDINANCE #172 - TERMINATING THE CITY OF OTSEGO DOWNTOWN DEVELOPMENT AUTHORITY

The Public Hearing was opened at 7:19 p.m. There being no public comment, the Public Hearing was closed at 7:20 p.m.

III. PLANNING AND ZONING:

IV. ORDINANCES:

- A. SECOND READING AND ADOPTION OF ORDINANCE #172 - AN ORDINANCE TO DISSOLVE THE DOWNTOWN DEVELOPMENT AUTHORITY FOR THE CITY OF OTSEGO PURSUANT TO ACT 197 OF THE PUBLIC ACTS OF MICHIGAN OF 1975, AS AMENDED (MCL 125.4227 ET SEQ.); TO PROVIDE THAT THE CITY OF OTSEGO TAX INCREMENT FINANCING PLAN HAS NO FORCE AND EFFECT AS OF THE DATE OF THIS ORDINANCE; TO TRANSFER SURPLUS FUNDS TO THE TAXING BODIES; TO TRANSFER THE PROPERTY AND ASSETS OF THE AUTHORITY TO THE GENERAL FUND OF THE CITY OF OTSEGO AFTER THE SATISFACTION OF THE OBLIGATIONS OF THE AUTHORITY; TO REPEAL ARTICLE II, CHAPTER 22 OF THE CITY OF OTSEGO CODE OF ORDINANCES; AND TO PROVIDE FOR OTHER MATTERS RELATED THERETO.

City Manager Mitchell explained that this is the final step in dissolving the Downtown Development Authority. He stated that any Downtown Authority property will be deeded over to the City and if there are any funds remaining as of June 30, 2023, roughly thirty percent of the funds would go to Allegan County and the remaining funds would go into the City's General Fund.

Commissioner Krueger moved to approve the following Ordinance for a second reading, publication, and subsequent adoption, which motion was seconded by Commissioner Rayburn.

ORDINANCE NO. 172

An Ordinance to dissolve the Downtown Development Authority for the City of Otsego pursuant to Act 197 of the Public Acts of Michigan of 1975, as amended (MCL 125.4227 et seq.); to provide that the City of Otsego Tax Increment Financing Plan has no force and effect as of the date of this Ordinance; to transfer surplus funds to the taxing bodies; to transfer the property and assets of the Authority to the general fund of the City of Otsego after the satisfaction of the obligations of the Authority; to repeal Article II, Chapter 22 of the City of Otsego Code of Ordinances; and to provide for other matters related thereto

CITY OF OTSEGO OF ALLEGAN COUNTY, MICHIGAN, ORDAINS:

SECTION 1. TERMINATION OF PURPOSES: The City of Otsego hereby determines that it is in the best interest of the public to dissolve the City of Otsego Downtown Development Authority because the Authority has completed its purpose.

SECTION 2. DISSOLUTION: The City Commission of the City of Otsego hereby dissolves the Downtown Development Authority for the City of Otsego as of the effective date of this Ordinance.

SECTION 3. DEVELOPMENT AND TAX INCREMENT PLAN: Because the Downtown Development Authority for the City of Otsego is dissolved, the City of Otsego Development and Tax Increment Financing Plan has no further force and effect as of the effective date of this Ordinance.

SECTION 4. FUNDS: Pursuant to MCL 125.4215(2), the surplus funds of the Downtown Development Authority for the City of Otsego shall revert proportionately to the respective taxing bodies.

SECTION 5. PROPERTY AND ASSETS: Pursuant to MCL 125.4230(1), the property and assets of the Downtown Development Authority for the City of Otsego, exclusive of surplus funds, shall belong to the City of Otsego upon dissolution of the Authority.

SECTION 6. PUBLICATION AND COPIES: The City Clerk for the City of Otsego shall promptly send a certified copy of this Ordinance, along with copies of the required publications, to the Michigan Secretary of State.

SECTION 7. SEVERABILITY: The provisions of this Ordinance are declared severable. If any part of this Ordinance is declared invalid for any reason by a court of competent jurisdiction, that declaration does not affect or impair the validity of all other provisions that are not subject to that declaration.

SECTION 8. REPEAL: All ordinances or part of ordinances in conflict with this Ordinance, including but not limited to, Chapter 22 of the City of Otsego Code of Ordinances, are hereby repealed.

SECTION 9. EFFECTIVE DATE. This ordinance shall take effect upon the latter of publication or the passage of twenty (20) days' time following its final adoption in accordance with the City Charter but in no case any earlier than June 30, 2023.

YEAS: Commissioners: Stacey Withee, Lauri Krueger, Jason Smith, Chuck Moore Jr., Wayne Rayburn.

NAYS: Commissioners: None.

ABSTAIN: Commissioners: None.

ABSENT: Commissioners: None.

ORDINANCE DECLARED ADOPTED.

**B. SECOND READING AND ADOPTION OF ORDINANCE #173 - AN
ORDINANCE ADDRESSING FLOODPLAIN MANAGEMENT
PROVISIONS OF THE STATE CONSTRUCTION CODE**

City Manager Mitchell stated that this ordinance is a FEMA requirement from EGLE. The ordinance identifies the flood plain and establishes that these areas are non-buildable.

Commissioner Smith, supported by Commissioner Moore, moved the adoption of the following ordinance:

**ORDINANCE NO. 173
ORDINANCE ADDRESSING FLOODPLAIN MANAGEMENT PROVISIONS
OF THE STATE CONSTRUCTION CODE**

An ordinance to designate an enforcing agency to discharge the responsibility of the City of Otsego located in Allegan County, and to designate regulated flood hazard areas under the provisions of the State Construction Code Act, Act No. 230 of the Public Acts of 1972, as amended.

The City of Otsego ordains:

Section 1. AGENCY DESIGNATED. Pursuant to the provisions of the state construction code, in accordance with Section 8b(6) of Act 230, of the Public Acts of 1972, as amended, the Building Official of the City of Otsego is hereby designated as the enforcing agency to discharge the responsibility of the City of Otsego under Act 230, of the Public Acts of 1972, as amended, State of Michigan. The City of Otsego assumes responsibility for the administration and enforcement of said Act throughout the corporate limits of the community adopting this ordinance.

Section 2. CODE APPENDIX ENFORCED. Pursuant to the provisions of the state construction code, in accordance with Section 8b(6) of Act 230, of the Public Acts of 1972, as amended, Appendix G of the Michigan Building Code shall be enforced by the enforcing agency within the jurisdiction of the community adopting this ordinance.

Section 3. DESIGNATION OF REGULATED FLOOD PRONE HAZARD AREAS. The Federal Emergency Management Agency (FEMA) Flood Insurance Study (FIS) entitled "Flood Insurance Study for Allegan County, All Jurisdictions" and dated June 21, 2023 and the Flood Insurance Rate Maps (FIRMs) panel numbers included on Index Panel 26005CIND0A, effective June 21, 2023 are adopted by reference for the purposes of administration of the Michigan Construction Code, and declared to be a part of Section 1612.3 of the Michigan Building Code, and to provide the content of the "Flood Hazards" section of Table R301.2(1) of the Michigan Residential Code.

Section 4. MOST RESTRICTIVE STANDARDS. If another ordinance contains standards inconsistent with the provisions of this ordinance, the most restrictive standards shall apply.

Section 5. PUBLICATION. This ordinance shall be effective after legal publication and in accordance with the provisions of the Act governing same.

YEAS: Commissioners: Stacey Withee, Lauri Krueger, Jason Smith, Chuck Moore Jr., Wayne Rayburn.

NAYS: Commissioners: None.

ABSTAIN: Commissioners: None.

ABSENT: Commissioners: None.

ORDINANCE DECLARED ADOPTED.

C. FIRST READING OF ORDINANCE #174 - AN ORDINANCE TO AMEND CHAPTER 14 - SECTIONS 14-31, 14-33, 14-34, 14-36, & ADDITION OF SECTION 14-40, 14-41, 14-42. ARTICLE II. - PEDDLERS, SOLICITORS, TRANSIENT MERCHANTS, AND FOOD TRUCKS

Mayor Withee offered Ordinance #174, for the first reading. City Manager Mitchell gave a brief overview of the Food Truck Ordinance. He stated that the City's attorney prepared the ordinance as part of the Peddlers, Solicitors and Transient Merchant Section of the City's Ordinance, as a permitted use with restrictions.

V. REQUESTS:

- A. CONSIDERATION OF A REQUEST FROM THE VFW TO HOLD A MEMORIAL DAY PARADE ON MAY 29, 2023, PARADE IMMEDIATELY FOLLOWING THE 9:00 A.M. CEREMONY AT THE CEMETERY

Commissioner Krueger moved to grant the request from the VFW to hold a Memorial Day Parade on May 29, 2023, Parade immediately following the 9:00 a.m. ceremony at the cemetery, seconded by Commissioner Moore. CARRIED UNANIMOUSLY

- B. CONSIDERATION OF A REQUEST FROM THE OTSEGO HIGH SCHOOL STUDENT COUNCIL TO HOLD THEIR ANNUAL HOMECOMING PARADE ON FRIDAY, SEPTEMBER 22, 2023, BEGINNING AT 5:45 PM – BEGINNING AT THE SHOPPER’S GUIDE PARKING LOT TRAVELING SOUTH ON FARMER STREET, WEST ON MORRELL STREET, SOUTH ON CONFERENCE STREET, AND WEST ON WASHINGTON STREET TO THE SCHOOL BUS LOOP

Commissioner Krueger moved to grant the request from the Otsego High School Student Council to hold their Annual Homecoming Parade on Friday, September 22, 2023, beginning at 5:45 p.m., as presented, seconded by Commissioner Smith. CARRIED UNANIMOUSLY

- C. CONSIDERATION OF A REQUEST FROM TOP (TOGETHER OTSEGO PROSPERS) AND THE GUS MACKER ORGANIZATIONAL COMMITTEE TO CLOSE VARIOUS STREETS, THE USE OF ALL PUBLIC PARKING LOTS, & USE OF CITY HALL FOR A GUS MACKER TOURNAMENT BEGINNING THURSDAY, AUGUST 24, 2023, THROUGH SUNDAY, AUGUST 27, 2023

Commissioner Moore moved to grant the request from TOP (Together Otsego Prospers) and the Gus Macker Organizational Committee to close various streets, the use of all Public Parking Lots, & use of City Hall for a Gus Macker Tournament Beginning Thursday, August 24, 2023, through Sunday, August 27, 2023, seconded by Commissioner Krueger. CARRIED UNANIMOUSLY

VI. AGREEMENTS:

- A. CONSIDERATION OF A LICENSE AGREEMENT WITH THE TOP (TOGETHER OTSEGO PROSPERS) FOR THE GUS MACKER EVENT – AUGUST 24, 25, 26, & 27, 2023

At this time, Marty Bennett provided a presentation that introduced TOP, their mission statement, an overview of their events, and introduced the Board Members. He thanked Kaylor Sweeney and Olivia Andrade for all of the work they did to assist in making TOP State and Federally approved as a non-profit. Mr. Bennett answered questions regarding Gus Macker.

Commissioner Moore moved to authorize the City Clerk to enter into a License Agreement with TOP (Together Otsego Prospers) for the Gus Macker Event – August 24, 25, 26, and 27, 2023, seconded by Commissioner Krueger. CARRIED UNANIMOUSLY

VII. RESOLUTIONS:

A. CONSIDERATION OF RESOLUTION NO. 2023-09- A RESOLUTION TO
ADOPT THE 2023-2024 ANNUAL APPROPRIATIONS BILL

Commissioner Smith offered the following Resolution and moved for its adoption, supported by
Commissioner Rayburn.

CITY OF OTSEGO
ALLEGAN COUNTY, MICHIGAN

RESOLUTION NO. 2023-09

RESOLUTION ADOPTING THE ANNUAL APPROPRIATIONS BILL
JULY 1, 2023 - JUNE 30, 2024

WHEREAS, it is necessary for the Otsego City Commission to adopt a budget, for fiscal year
2023-2024 to appropriate money for the City's operations and to set the millage levy; and

WHEREAS, the City Commission of the City of Otsego did give notice of the time and place
when a public budget hearing would be held in conformity with the provisions of the Michigan
Uniform Budgeting and Accounting Act, Michigan Compiled Law (MCL) 141.412. Proof of
publication of the Public Notice of Hearing for the 2023-2024 Budget is now on file, and which a
public hearing was duly held pursuant to said notice and in conformity therewith; and

WHEREAS, the City Manager of the City of Otsego did on the fifteenth day of May 2023,
prepare and furnish to the City Commission an annual estimate of expenditures and revenues for
the period of July 1, 2023 through June 30, 2024, hereinafter referred to as the Annual
Appropriations Bill, as provided for in Section 7, Chapter 8 of the Charter of the City of Otsego,
which is now on file; and

WHEREAS, the City Commission has given due consideration to the proposed Annual
Appropriations Bill, the operational requirements of the City, the proposed millage levies, the
proposed Otsego City Fee and Fine Schedule and the comments made at the public hearing.

NOW THEREFORE, BE IT RESOLVED, the General Fund expenditures for the fiscal year,
commencing July 1, 2023, and ending June 30, 2024, are hereby estimated and appropriated on a
departmental and activity total basis as follows:

City Commission	\$	29,305
City Manager	\$	101,305
City Clerk	\$	79,060
Board of Review	\$	1,635
City Treasurer/Finance Director	\$	221,575
Assessing	\$	43,830
Elections	\$	68,675
City Hall Building & Grounds	\$	49,065
Department Of Public Works	\$	77,345
General Services	\$	329,645
Cemetery Services	\$	54,535

Ambulance Services	\$	10,245
Planning Commission	\$	13,550
Economic Development	\$	36,120
Parks & Recreation	\$	163,415
<u>Transfers Out</u>	\$	<u>949,135</u>
Total Appropriations	\$	2,228,440

BE IT FURTHER RESOLVED, General Fund revenues for the 2023-2024 fiscal year are estimated as follows:

Property Taxes	\$	1,322,450
Local Community Stabilization Fund	\$	265,000
State Shared Revenue	\$	525,110
<u>Other Revenue</u>	\$	<u>76,140</u>
Total Estimated Revenues	\$	2,188,700

NOW THEREFORE, BE IT RESOLVED, the Major Street Fund expenditures for the fiscal year, commencing July 1, 2023, and ending June 30, 2024, are hereby estimated and appropriated on a departmental and activity total basis as follows:

Surface Maintenance	\$	48,050
Right of Way Maintenance	\$	21,650
Trees & Shrubs	\$	17,400
Drainage	\$	21,975
Bridge Maintenance	\$	14,425
Traffic Signs & Signals	\$	7,825
Winter Maintenance	\$	38,675
Administration	\$	16,710
M-89 Surface Maintenance	\$	3,510
M-89 Trees & Shrubs	\$	3,875
M-89 Drainage	\$	2,400
M-89 Traffic Signs & Signals	\$	1,150
M-89 Snow Plowing	\$	2,935
M-89 Snow Hauling	\$	5,555
Capital Outlay	\$	690,565
<u>Transfers Out</u>	\$	<u>100,000</u>
Total Appropriations	\$	996,700

NOW THEREFORE, BE IT RESOLVED, the Local Street Fund expenditures for the fiscal year, commencing July 1, 2023, and ending June 30, 2024, are hereby estimated and appropriated on a departmental and activity total basis as follows:

Surface Maintenance	\$	51,270
Right Of Way Maintenance	\$	26,785
Trees & Shrubs	\$	29,425
Drainage	\$	22,645

Traffic Signs & Signals	\$	4,240
Winter Maintenance	\$	29,130
Administration	\$	13,160
Capital Outlay	\$	54,000
<u>Transfers Out</u>	\$	<u>0</u>
Total Appropriations	\$	230,655

NOW THEREFORE, BE IT RESOLVED, the Public Safety Fund expenditures for the fiscal year, commencing July 1, 2023, and ending June 30, 2024, are hereby estimated and appropriated on a departmental and activity total basis as follows:

Police Department	\$	1,054,690
Fire Department	\$	664,035
Building Inspection Departments	\$	37,760
<u>Transfers Out</u>	\$	<u>86,110</u>
Total Appropriations	\$	1,842,595

NOW THEREFORE, BE IT RESOLVED, the Solid Waste and Recycling Fund expenditures for the fiscal year, commencing July 1, 2023, and ending June 30, 2024, are hereby estimated and appropriated on a departmental and activity total basis as follows:

Recycling Services	\$	225,285
Rubbish Collection/Disposal	\$	101,930
<u>Transfers Out</u>	\$	<u>67,060</u>
Total Appropriations	\$	394,275

NOW THEREFORE, BE IT RESOLVED, the Sewer Fund expenditures for the fiscal year, commencing July 1, 2023, and ending June 30, 2024, are hereby estimated and appropriated on a departmental and activity total basis as follows:

Sewer Mains	\$	174,130
Sewer Treatment	\$	571,190
Sewer Administration	\$	72,595
Sewer Fund Depreciation	\$	258,000
Capital Improvements	\$	25,000
<u>Debt Service</u>	\$	<u>86,375</u>
Total Appropriations	\$	1,187,290

NOW THEREFORE, BE IT RESOLVED, the Water Fund expenditures for the fiscal year, commencing July 1, 2023, and ending June 30, 2024, are hereby estimated and appropriated on a departmental and activity total basis as follows:

Water Mains	\$	308,745
Water Pumping	\$	169,015
Water Fund Administration	\$	74,915
Water Fund Depreciation	\$	81,300
Capital Outlay	\$	0
<u>Debt Service</u>	\$	<u>0</u>
Total Appropriations	\$	633,975

NOW THEREFORE, BE IT RESOLVED, the Motor Pool Fund expenditures for the fiscal year, commencing July 1, 2023, and ending June 30, 2024, are hereby estimated and appropriated on a departmental and activity total basis as follows:

Motor Pool Operations	\$ 244,330
<u>Capital Improvements</u>	<u>\$ 85,750</u>
Total Appropriations	\$ 330,080

BE IT FURTHER RESOLVED, the city commission hereby approves total estimated appropriations by fund for the period July 1, 2023, through June 30, 2024, as follows:

Street & Bridge Fund	\$ 80,000
Capital Projects Fund	\$ 204,000
Equipment Replacement Fund	\$ 160,100
Special Assessment Capital Improvement Fund	\$ 0

BE IT FURTHER RESOLVED, that the City Commission does hereby levy a tax of 11.1452 mills for the period of July 1, 2023, through June 30, 2024, on all real and personal taxable property in the City of Otsego, according to each property's taxable valuation. This tax is levied for the purpose of defraying the general operating expense and liability of the City of Otsego, and is levied pursuant to Section 5, Chapter 8 of the Charter of the City of Otsego. The maximum authorized levy according to the City Charter of 12.5000 mills is permanently reduced by provisions of the General Property Tax Act, MCL 211.34d, to 11.1452 mills for the 2023 Tax Year.

BE IT FURTHER RESOLVED, that the City Commission does hereby levy a tax of 2.0206 mills for the period of July 1, 2023, through June 30, 2024, on all real and personal taxable property in the City of Otsego, according to each property's taxable valuation. This tax is levied for the purpose of defraying the balance of the operating expense of the Otsego City Refuse Transfer Station and Recycling Center not funded by the revenues received through the Allegan County Recycling Surcharge Program. This tax is levied pursuant to Otsego City Commission Resolution 95-20, which authorizes a millage levy in accordance with provisions of the Garbage Disposal Plants Act, MCL 123.261, for the purpose of collecting and disposing of solid waste. The maximum authorized levy according to MCL 123.261 of 3.0000 mills is permanently reduced by provisions of the General Property Tax Act, MCL 211.34d, to 2.7263 mills for the 2023 Tax Year.

BE IT FURTHER RESOLVED, that the City Commission does hereby levy a tax of 4.0000 mills for the period of July 1, 2023, through June 30, 2024, on all real and personal taxable property in the City of Otsego, according to each property's taxable valuation. This tax is levied for the purpose of operating, maintaining, equipping and purchasing for the City's police and fire departments and any other public safety purpose authorized by Law. Voters authorized the 4.0000 mill ten-year levy on May 2, 2023.

BE IT FURTHER RESOLVED, a property tax administration fee of one percent, as provided by M.C.L. 211.44(3), shall be added to the total tax bill per parcel for the summer property tax levy,

BE IT FURTHER RESOLVED, said summer taxes shall become due and payable on July 1,

2023, and that all taxes paid on or before August 15, 2023, shall be collected in full without any additional charge.

BE IT FURTHER RESOLVED, taxes collected after August 15, 2023, shall be subject to a late penalty charge of two percent and interest at the rate of one-half of one percent per month or fraction thereof, in accordance with Otsego City Charter, Chapter IX, Section 4.

BE IT FURTHER RESOLVED, if August 15, 2023, is a Saturday, Sunday or legal holiday, the last day to pay said taxes without penalties shall be extended to the next business day which is not a Saturday, Sunday or legal holiday.

BE IT FURTHER RESOLVED, the December property tax levy on behalf of other taxing units shall have a property tax administration fee of one percent added to the total tax bill per parcel, as provided by M.C.L. 211.44(3).

BE IT FURTHER RESOLVED, said December property tax levy shall become due and payable on December 1, 2023, and that all taxes paid on or before February 14, 2024, shall be collected in full without any additional charge.

BE IT FURTHER RESOLVED, taxes collected after February 14, 2024, shall be subject to a late penalty charge equal to three percent of the tax, in accordance with M.C.L. 211.44(3).

BE IT FURTHER RESOLVED, if February 14, 2024, is a Saturday, Sunday or legal holiday, the last day to pay said taxes without penalties shall be extended to the next business day which is not a Saturday, Sunday or legal holiday.

BE IT FURTHER RESOLVED, deferments of summer and winter taxes shall be available to those who qualify in accordance with M.C.L. 211.43 and M.C.L. 211.51.

BE IT FURTHER RESOLVED, interest will be waived from February 15 to the last day of February on a summer property tax deferred under M.C.L. 211.51 if a winter deferment is filed on or before February 14.

BE IT FURTHER RESOLVED, taxes will be recorded as paid on the date payments are received at the Otsego City Hall and that no regard shall be given to the date postmarked on payments received by mail or courier.

BE IT FURTHER RESOLVED, the proposed Otsego City Fee and Fine Schedule included within the Annual Appropriations Bill shall be placed into effect beginning July 1, 2023.

BE IT FURTHER RESOLVED, that as part of the budgeting workshops, future capital improvements were discussed and a summary list compiled and included in the Annual Appropriations Bill as a formal Five-Year Capital Improvement Plan.

BE IT FURTHER RESOLVED, the City Treasurer, or his/her designee, is directed to pursue collection procedures necessary to collect outstanding debts for city services, fines or fees, which may include filing of claims through the small claims division of district court or representing the City in a trial before a district court judge, as provided in M.C.L. 600.8407 and 60.8408, respectively.

BE IT FURTHER RESOLVED, customer refunds or overpayments of \$5 or less shall be posted to the respective property's utility bill account in an effort to reduce administrative costs.

BE IT FURTHER RESOLVED, the City Manager is hereby authorized to make intrafund appropriation transfers not to exceed \$2,000, and that all transfers exceeding \$2,000 or which occur between funds may be made only by further action of the City Commission pursuant to provisions of the Michigan Uniform Budgeting and Accounting Act, MCL 141.439.

NOW, THEREFORE, the City Commission hereby approves the Annual Appropriations Bill containing the estimated expenditures, and revenues which include the levy of taxes, for the period of July 1, 2023, through June 30, 2024, and all sums shall be paid into the several funds to which they belong.

YEAS: Commissioners: Stacey Withee, Lauri Krueger, Jason Smith, Chuck Moore Jr., Wayne Rayburn.

NAYS: Commissioners: None.

ABSTAIN: Commissioners: None.

ABSENT: Commissioners: None.

RESOLUTION DECLARED ADOPTED.

VIII. APPOINTMENTS:

IX. DISCUSSION ITEMS:

MANAGER'S REPORT

The City Manager commented and gave updates on the following:

- He is excited to see the development of the Rock-Tenn property. He indicated that the City will have to put in infrastructure, acquire property easements, apply for grants, and eventually extend the riverfront.
- The M-89 project should be completed soon.
- He thanked the TOP group for their volunteer efforts and commented that he is excited to see what they do.

COMMUNICATIONS

None.

REMARKS FROM THE AUDIENCE

Robert Alway, 1012 Barton – he commented that the new proposed use for the Rock-Tenn property should be referred to as affordable housing, not low income, which comes into people's mind.

Kaylor Sweeney, 257 Garfield, Grand Rapids – he commented that it is good to be back here. He commented that with the formation of the TOP group, it shows that people care and there are

great leaders, and great volunteers in the community. He commented that he will support the journey of TOP. He thanked and congratulated the TOP volunteers.

COMMISSIONER'S' COMMENTS

Commissioner Rayburn – he thanked the audience for attending, Kaylor Sweeney for attending, Marty Bennett's TOP presentation. He commented that TOP will be great for the community. He also thanked all of the members of TOP for all of their efforts. He thanked City Manager Mitchell for the PDF's, Finance Director Storbeck for all of his presentations, and Clerk Cronen for doing a good job, working hard, and for her extra hours during the election.

Commissioner Krueger – she thanked the audience for attending. She thanked City Manager Mitchell and County Commission Dugan for their hard work on the proposed redevelopment of the Rock-Tenn property. She thanked Finance Director Storbeck for his wonderful, balanced budget that he presented. She thanked Marty Bennett, Kaylor Sweeney, and the TOPS group for their hard work and commented that she is so happy that they are part of this community. She stated that all of the volunteers make her proud of live in this community. She thanked the voters for coming out two weeks ago and passing the millage that was needed, and for having the faith in the Commission to be good stewards of their money.

Commissioner Moore – he commented that we are the Greatest Small Town in Michigan. He commented and thanked all of the volunteer's efforts and for them being willing to set-up here in Otsego. He thanked the following: Kaylor Sweeney for his professionalism, City Manager Mitchell and Finance Director Storbeck for their work on the budget, and the voters for passing the millage – as the Commission will be good stewards of the funds.

Commissioner Smith – he thanked County Commissioner Dugan for his report. He thanked Finance Director Storbeck for making it clear for the Commission. He congratulated TOPS for becoming a 501C3 and indicated that the is excited for all of the events to take place. He commented that he is excited about the redevelopment of the Rock-Tenn property. He thanked the voters for voting and for voicing their opinions. He stated that he appreciated everyone attending the meeting.

Mayor Withee – she thanked all of the members of TOPS. She commented that a lot of effort went into forming TOP and many of the members and volunteers are not from the City, yet they chose to make Otsego their focus. She commented that she is most appreciative that you don't have to live in Otsego to be a part of the Otsego community. She thanked the voters, as their voices were heard, they spoke, and we listened.

The meeting was adjourned on a motion by Commissioner Smith, seconded by Commissioner Moore. CARRIED – 7:57 p.m.

Angela M. Cronen, MMC
City Clerk