

A Workshop Meeting of the Otsego City Commission was held Monday, June 19, 2023.

The meeting was called to order by Mayor Withee at 6:00 p.m. with the following Commissioners present: Wayne Rayburn, Jason Smith and Lauri Krueger. Absent: Chuck Moore. Also present: City Manager, Aaron Mitchell; and Fire Chief, Brandon Weber.

## **I. DISCUSSION ITEMS:**

### **A. OFD REFORMS**

Fire Chief Weber gave an overview of the new full-time Fire Department employees work schedule, hours, and pay cycle. At this time, he answered specific questions of the Commission. City Manager Mitchell reviewed the Personnel Policy updates that will be presented to the City Commission at their meeting for approval.

### **B. SPARK GRANT APPLICATIONS**

City Manager Mitchell gave an overview of the Spark Grant Applications that he will be asking for approval of at the City Commission Meeting. He explained that the City will be sending in two applications, one for Northside Park and the other for the Pavilion area by the river. He described in detail the improvements. He commented that each of the grant applications are for \$1M. He is recommending that the City commit \$50,000 (5%), of the total project cost per application. He stated that the City can only be awarded one grant. County Commissioner Dugan offered a letter of support from the County. City Manager Mitchell stated that the City has already paid for Wightman to prepare the plans. He answered questions of the Commission.

## **REMARKS FROM THE AUDIENCE**

None.

## **COMMISSIONERS' COMMENTS**

None.

The meeting was adjourned on a motion by Commissioner Smith, seconded by Commissioner Moore. CARRIED – 6:53 p.m.

Angela M. Cronen, MMC  
City Clerk