

A Regular Meeting of the Otsego City Commission was held on Tuesday, September 5, 2023.

The meeting was called to order by Mayor Withee at 7:00 p.m. with the following Commissioners present: Lauri Krueger, Jason Smith, Chuck Moore, and Wayne Rayburn. Absent: None. Also present: City Manager, Aaron Mitchell; Police Chief, Brad Misner; and Fire Chief, Brandon Weber.

The audience joined the Commission in the Pledge of Allegiance.

On a motion by Commissioner Krueger, seconded by Commissioner Rayburn, the August 21, 2023, Regular Minutes were approved as submitted.

REMARKS FROM THE AUDIENCE REGARDING AGENDA ITEMS

Robert Alway, 1012 Barton – he asked when would the real property being discussed in Closed Session be revealed. City Manager Mitchell stated that it would be discussed at a future meeting.

I. PRESENTATIONS:

A. COUNTY COMMISSIONER GALE DUGAN UPDATE

Commissioner Dugan gave an update on County activities.

II. PUBLIC HEARING:

III. PLANNING AND ZONING:

IV. ORDINANCES:

V. REQUESTS:

A. CONSIDERATION OF A REQUEST FROM POLICE CHIEF, BRAD MISNER – TRAFFIC ORDER #150 – NO PARKING SIGNS ON DIX STREET

The principal at Dix Street Elementary contacted Chief Misner and requested that a no parking sign be put up on the northside of Dix Street at the end of the west parking lot, to allow drivers leaving the parking lot a better view of traffic. Commissioner Krueger moved to grant the request from Police Chief, Brad Misner – Traffic Order #150 – No Parking Signs on Dix Street, seconded by Commissioner Smith. CARRIED UNANIMOUSLY

B. CONSIDERATION OF A REQUEST FROM OTSEGO ROTARY TO HOLD THEIR ANNUAL TRAIL FOR TREATERS ON TUESDAY, OCTOBER 31, 2023

Commissioner Krueger moved to grant the request from Otsego Rotary to hold their Annual Trail for Treaters on Tuesday, October 31, 2023, as requested, seconded by Commissioner Moore. CARRIED UNANIMOUSLY

C. CONSIDERATION OF A REQUEST FROM BAYBERRY HOA TO HOLD A BLOCK PARTY ON SEPTEMBER 15, 2023, AS REQUESTED

Commissioner Smith moved to grant the request from the Bayberry HOA to hold a block party on September 15, 2023, as requested, seconded by Commissioner Moore. CARRIED UNANIMOUSLY

VI. AGREEMENTS:

A. CONSIDERATION OF A LICENSE AGREEMENT WITH THE OTSEGO ROTARY TO HOLD THE ANNUAL TRAIL FOR TREATERS ON TUESDAY OCTOBER 31, 2023

Commissioner Moore moved to authorize Mayor Withee and Clerk Cronen to enter into a License Agreement with the Otsego Rotary to hold their Annual Trail for Treaters on Tuesday, October 31, 2023, as requested, seconded by Commissioner Rayburn. CARRIED UNANIMOUSLY

B. CONSIDERATION OF A LETTER OF UNDERSTANDING WITH POLICE OFFICERS LABOR COUNSEL, REGARDING THE SRO POSITION

City Manager Mitchell explained that the police union does not want to include the SRO position in their contract, at this time. He commented that if the position ever reverted back to a full-time position it could be renegotiated. Commissioner Krueger moved to authorize Mayor Withee and Clerk Cronen to enter into a Letter of Understanding with the Police Officers Labor Council, regarding the exclusion of the SRO position, seconded by Commissioner Moore. CARRIED UNANIMOUSLY

VII. RESOLUTIONS:

A. CONSIDERATION OF RESOLUTION NO. 2023-16 – A RESOLUTION TO AMEND THE 2023-2024 ANNUAL APPROPRIATIONS BILL

City Manager Mitchell state that the budget adjustment is for the need for a snow plow on the WWTP's new truck. He commented that this is within the Equipment Fund.

Commissioner Krueger offered the following resolution and moved for its adoption, seconded by Commissioner Rayburn.

**CITY OF OTSEGO
ALLEGAN COUNTY, MICHIGAN
RESOLUTION NO. 2023-16**

RESOLUTION TO AMEND THE 2023-2024 ANNUAL APPROPRIATIONS BILL

WHEREAS, the Otsego City Commission approved the 2023-2024 Annual Appropriations Bill which limited amounts for expenditures and anticipated revenues for the 2023-2024 fiscal year; and

WHEREAS, certain activities and/or revenue sources will exceed previous projections; and

WHEREAS, the Otsego City Commission wishes to formally amend the annual appropriations bill in acknowledgement of the need for revisions,

THEREFORE, BE IT RESOLVED, that the Otsego City Commission hereby approves the following increases and decreases to the 2023-2024 Annual Appropriations Bill:

Motor Pool Fund Expenditures

661-901-981.000 Capital Outlay - Vehicles	\$6,854
Net Increase/(Decrease)	\$6,854

YEAS: Commissioners: Stacey Withee, Lauri Krueger, Jason Smith, Chuck Moore Jr., Wayne Rayburn.

NAYS: Commissioners: None.

ABSTAIN: Commissioners: None.

ABSENT: Commissioners: None.

RESOLUTION DECLARED ADOPTED.

VIII. APPOINTMENTS:

IX. DISCUSSION ITEMS:

MANAGER'S REPORT

The City Manager commented and gave updates on the following:

- Four – Ten Hour Work Days
- Communicating possible new hours to the community
- Modifications to the Personnel Manual
- School Event Agreement

COMMUNICATIONS

None.

REMARKS FROM THE AUDIENCE

None.

COMMISSIONER'S' COMMENTS

Commissioner Krueger – she thanked the following for attending the meeting: the audience, Commissioner Dugan, Police Chief Misner, and Fire Chief Weber. She stated that she hoped everyone had a great Labor Day. She commented that the Gus Macker was spectacular and one of the largest in the United States.

Commissioner Moore – he concurred with Commissioner Krueger's comments. He commented that we are making progress with the four – ten-hour work days. He asked if the budget adjustment for the WWTP was enough money. City Manager Mitchell stated that it was the amount requested.

Commissioner Smith – he thanked County Commissioner Dugan for his report. He commented that he is excited for the Trail for Treators event, as it is a wonderful event for everyone.

Commissioner Rayburn – he asked Police Chief Misner why is parking allowed on both sides of Dix Street during practices. He commented that someone is going to get hit by a car door one of these days. He commented that the south side of Dix Street should be no parking, as there is practices going on there many nights during the week and someone is going to get hurt. Police Chief Misner commented that it is a mess there every night. He stated that three hours would be spent putting up and taking down signs each day that they are needed, and it has not yet been requested. He asked City Manager Mitchell if there was going to be a skeleton crew that worked all five days at the DPW/WWTP. City Manager Mitchell stated that all of the workers are needed to work together and will not be working on Fridays. He also commented that this does not affect the Transfer Station’s regular hours.

Mayor Withee – she thanked everyone that assisted with the Gus Macker. She commented that TOP Group, who put on the Gus Macker is always looking for suggestions.

ADJOURN FOR CLOSED SESSION – DISCUSSION REGARDING THE PURCHASING OF REAL PROPERTY

At 7:03 p.m., Commissioner Krueger moved to adjourn to enter into Closed Session, seconded by Commissioner Moore. CARRIED

RECONVENE REGULAR MEETING

At 8:08 p.m., Commissioner Krueger moved to reconvene the Regular Meeting, seconded by Commissioner Rayburn. CARRIED

ADJOURN REGULAR MEETING

The meeting was adjourned on a motion by Commissioner Smith, seconded by Commissioner Moore. CARRIED – 8:09 p.m.

Angela M. Cronen, MMC
City Clerk