

A Regular Meeting of the Otsego Planning Commission was held on Tuesday, December 27, 2022; 7:00 p.m.

Vice Chairman Milhiem called the meeting to order at 7:00 p.m. with the following members present: Jayson Ennis, Brent Milhiem, Wayne Rayburn, Ben Dotterer, Gary Trobeck, Stacey Withee and City Manager Mitchell. Absent: Jason Bohl, Ric Saucedo.

Member Withee made a motion to excuse Members Ric Saucedo, and Jason Bohl, seconded by Member Trobeck. CARRIED.

The November 27, 2022, minutes will stand as submitted.

I. PRESENTATIONS:

II. PUBLIC HEARINGS:

III. CONSIDERATIONS:

IV. DISCUSSION ITEMS:

A. MASTER PLAN

Vice Chairman Milhiem reviewed with the Planning Commission the homework that was previously given by Lori Castello of Professional Code Inspectors (PCI), at the last meeting. He commented that it was a consensus of the Planning Commission to have a lot of community involvement in the process.

The following items were discussed:

- Land Use Map
- Community Survey & how to get the information (survey link) to the community
  - Website
  - Facebook
  - Water Bills
  - Assessment Notices
  - Shopper's Guide
  - Press Release
  - QR Code
  - Advertise at City Hall & Downtown Businesses
  - Peach Jar at OPS
  - Flyers
- Questions for the Survey
- Housing Study – January 2023

At this time, Lori Castello asked that the Planning Commission email suggestions to her regarding the Implementation, Future Land Use Map, and Zoning Districts/Map.

Vice Chairman Milhiem suggested that the Open Houses for the community be scheduled after the results of the Housing Study are received and reviewed.

Lori Castello asked that all Zoning Ordinance Updates since 2014 be sent to her. She also commented that the Planning Commission can continue to gather information while the survey is being conducted.

At this time, the Planning Commission reviewed the twenty-eight items recommended for implementation in the Master Plan. Lori Castello will re-write the new recommendations for continued discussion.

She reviewed the homework assignment and asked if anyone had suggestions or changes for the survey to get them to her before January 3, 2023. Additional ways to distribute were discussed.

The Planning Commission thanked Lori Castello.

**PUBLIC COMMENT:**

Brittany Hill, 123 Fair Street – she encouraged the placement of the survey in the paper and get feedback through activities. She commented that people in the community who care will help.

Nick Breedveld, 1101 Barton – he stated that he is glad that the process is moving at the slower pace and that there will be feedback from the community. He commented that there is so much intertwined with Brownfield and the new Rock-Tenn project that this is what is right for everyone.

**MEMBER COMMENTS:**

None.

The meeting was adjourned on motion by Member Trobeck, seconded by Member Rayburn. CARRIED – 8:37 p.m.

Angela M. Cronen,  
MMC City Clerk