

A Regular Meeting of the Otsego City Commission was held on Wednesday, January 3, 2024.

The meeting was called to order by Mayor Withee at 7:00 p.m. with the following Commissioners present: Lauri Krueger and Wayne Rayburn. Absent: Jason Smith and Chuck Moore. Also present: City Manager, Aaron Mitchell; and Police Chief, Brad Misner.

The audience joined the Commission in the Pledge of Allegiance.

Commissioner Krueger moved to excuse Commissioner Smith and Commissioner Moore, seconded by Commissioner Rayburn. CARRIED

On a motion by Commissioner Krueger, seconded by Commissioner Rayburn, the December 4, 2023, Regular Minutes were approved as submitted. CARRIED

REMARKS FROM THE AUDIENCE REGARDING AGENDA ITEMS

Nick Breedveld, 1101 Barton – he asked if the property that was going to be discussed in Closed Session was going to be a sale of the City property or the City purchasing property. City Manager Mitchell stated that it is to discuss the possible purchasing of property.

David Fouch, 359 W. Franklin – he asked if it was the same property that was discussed on September 4th. City Manager Mitchell stated that it is the same property.

I. PRESENTATIONS:

A. COUNTY COMMISSIONER DUGAN UPDATE

Commissioner Dugan was not in attendance.

II. PUBLIC HEARING:

III. PLANNING AND ZONING:

IV. ORDINANCES:

V. REQUESTS:

A. CONSIDERATION OF TRANSFER STATION COUPON PROGRAM - DISTRIBUTION OF COUPONS BEGINNING IN FEBRUARY - COUPONS EXPIRING DECEMBER 28, 2024

Commissioner Krueger moved to grant the request for the Transfer Station Coupon Program for 2024, with the distribution of the coupons beginning in February 2024, and expiring on December 28, 2024, seconded by Commissioner Rayburn. CARRIED UNANIMOUSLY

B. CONSIDERATION OF REQUEST TO SET A PUBLIC HEARING TO ESTABLISH SINGLE PREMISE ASSESSMENTS FOR DELINQUENT CHARGES FOR CITY SERVICES ON FEBRUARY 5, 2024

Commissioner Krueger moved to grant the request to set a Public Hearing to establish Single Premise Assessments for delinquent charges from City services on February 5, 2024, seconded by Commissioner Rayburn. CARRIED UNANIMOUSLY

VI. AGREEMENTS:

VII. RESOLUTIONS:

**A. CONSIDERATION OF RESOLUTION NO. 2024-01 – A RESOLUTION TO
MOVE MARCH 2024 BOARD OF REVIEW STARTING DATE**

City Manager Mitchell explained that this request moves that Board of Review starting date to Tuesday, instead of Monday. He stated that when the date is changed it is a legal requirement to provide a resolution.

Commissioner Krueger offered the following resolution and moved for its adoption, seconded by Commissioner Rayburn.

**CITY OF OTSEGO
ALLEGAN COUNTY, MICHIGAN**

RESOLUTION NO. 2024-01

RESOLUTION TO MOVE MARCH 2024 BOARD OF REVIEW STARTING DATE

WHEREAS, the City Assessor will be unable to attend the established start date for the 2024 March Board of Review which is the second Monday of March, March 11, 2024; and

WHEREAS, Michigan Compiled Law 211.30(2) allows the governing body of a city to authorize an alternative starting date of the Tuesday or Wednesday following the second Monday of March;

THEREFORE, BE IT RESOLVED, that the Otsego City Commission hereby approves the starting date of the 2024 March Board of Review as Tuesday, March 12, 2024.

YEAS: Commissioners: Stacey Withee, Lauri Krueger, & Wayne Rayburn.

NAYS: Commissioners: None.

ABSTAIN: Commissioners: None.

ABSENT: Commissioners: Jason Smith & Chuck Moore.

RESOLUTION DECLARED ADOPTED.

VIII. APPOINTMENTS:

**A. CONSIDERATION OF THE APPOINTMENT OF BOARD OF REVIEW
MEMBERS – RICHARD DELONG (ALTERNATE), LARRY
ZUIDERVEEN, AND KAY STRONG TERMS TO EXPIRE DECEMBER
31, 2024**

Commissioner Krueger moved to appoint the following members to the Board of Review: Richard DeLong (Alternate); Larry Zuiderveen, and Kay Strong, terms to expire December 31, 2024, seconded by Commissioner Rayburn. CARRIED UNANIMOUSLY

**B. CONSIDERATION OF THE APPOINTMENT OF LIBRARY BOARD
MEMBER– EILEEN LANE TERM SET TO EXPIRE DECEMBER 31, 2027**

Commissioner Krueger moved to appoint Eileen Lane to the Library Board, term to expire December 31, 2027, replacing Nancy Seibert who served on the Library Board for over forty-two years, seconded by Commissioner Rayburn. CARRIED UNANIMOUSLY

IX. DISCUSSION ITEMS:

MANAGER’S REPORT

The City Manager commented and gave updates on the following:

- Received two building permits for new homes in Eley Acres. He noted that these are the last two lots.
- The Interim Public safety Director will provide an update of the restructuring and Fire Department changes at the next City Commission meeting.

COMMUNICATIONS

None.

REMARKS FROM THE AUDIENCE

Robert Alway, 1012 Barton – he commented that the calendar said the meeting was on January 1st, then he looked at the Newsletter. He stated that the Transfer Station Coupons are appreciated.

David Fouch, 359 W. Franklin – he stated that the website calendar and the Newsletter said the meeting was on January 1st and there was not a meeting. He said the City can do better and if it was overlooked – “it doesn’t fly, that’s all I can say.”

COMMISSIONER’S’ COMMENTS

Commissioner Krueger – she thanked everyone for attending the meeting. She wished everyone a Merry Christmas and a Happy New Year. She thanked former Fire Chief Brandon Weber for his many years of service and for his dedication as the Chief and as a firefighter. She wished him a happy retirement. She thanked Nancy Seibert for her forty-two years of service on the Library Board, and noted that she also brought treats to every meeting and planted many flowers.

Commissioner Rayburn – he wished everyone a Merry Christmas and Happy New Year. He thanked the audience for attending. He apologized that the calendar was “screwed up”. He thanked Brandon Weber for his involvement with the Fire Department. He told Chief Misner that “we will get this all figured out and make it right”. He commented that it will be a better 2024, last year is in the past and we need to move on.

Mayor Withee – she thanked Nancy Seibert for her dedicated forty-two years of service. She commented that she did it with pride and enthusiasm and made the Library a better place. She wished everyone a Happy New Year.

**ADJOURN FOR CLOSED SESSION – DISCUSSION REGARDING PURCHASING
REAL PROPERTY**

Commissioner Krueger moved to go into Closed Session for a discussion regarding the Purchasing of Real Property, seconded by Commissioner Rayburn. CARRIED. 7:21 p.m.

RECONVENE REGULAR MEETING

Commissioner Krueger moved to reconvene the Regular Meeting, seconded by Commissioner Rayburn. CARRIED 8:13 p.m.

Commissioner Moore arrived during the Closed Session Meeting.

ADJOURN REGULAR MEETING

Commissioner Krueger moved to adjourn the Regular Meeting, seconded by Commissioner Rayburn. CARRIED. 8:14 p.m.

Angela M. Cronen, MMC
City Clerk