

A Regular Meeting of the Otsego City Commission was held on Monday, February 5, 2024.

The meeting was called to order by Mayor Withee at 7:00 p.m. with the following Commissioners present: Lauri Krueger, Jason Smith, Chuck Moore, and Wayne Rayburn. Absent: None. Also present: City Manager, Aaron Mitchell.

The audience joined the Commission in the Pledge of Allegiance.

On a motion by Commissioner Krueger, seconded by Commissioner Moore, January 15, 2024, Regular Minutes were approved as submitted. CARRIED

## **REMARKS FROM THE AUDIENCE REGARDING AGENDA ITEMS**

None.

### **I. PRESENTATIONS:**

#### **A. COUNTY COMMISSIONER GALE DUGAN**

County Commissioner Dugan was not present at this time, but arrived at 7:23 p.m. and gave a report on the County Board's recent activities. He answered questions of the Commission.

### **II. PUBLIC HEARING:**

#### **A. PUBLIC HEARING - TO ESTABLISH SINGLE PREMISE ASSESSMENTS FOR DELINQUENT CHARGES FOR CITY SERVICES**

Mayor Withee opened the Public Hearing at 7:02 p.m., there being no public comment the Public Hearing was closed at 7:03 p.m.

### **III. PLANNING AND ZONING:**

### **IV. ORDINANCES:**

### **V. REQUESTS:**

#### **A. CONSIDERATION OF A REQUEST FROM THE LEGACY RUNNING CLUB TO HOLD THEIR ANNUAL RUN AT MEMORIAL PARK ON AUGUST 3, 2024, AS PRESENTED**

Commissioner Smith moved to grant the request from the Legacy Running Club to hold their annual run at Memorial Park on August, 3, 2024, as presented, seconded by Commissioner Rayburn. CARRIED UNANIMOUSLY

### **VI. AGREEMENTS:**

### **VII. RESOLUTIONS:**

#### **A. CONSIDERATION OF RESOLUTION NO. 2024-02 – A RESOLUTION TO AMEND THE 2023-2024 ANNUAL APPROPRIATIONS BILL**

City Manager Mitchell explained that the amendment was for the purchase of 113 South Farmer Street and for the additional cost of the generator for City Hall – which took thirty-two weeks to get.

Commissioner Krueger offered the following resolution and moved for its adoption, seconded by Commissioner Moore.

CITY OF OTSEGO  
ALLEGAN COUNTY, MICHIGAN

RESOLUTION NO. 2024-02

RESOLUTION TO AMEND THE 2023-2024 ANNUAL APPROPRIATIONS BILL

WHEREAS, the Otsego City Commission approved the 2023-2024 Annual Appropriations Bill which limited amounts for expenditures and anticipated revenues for the 2023-2024 fiscal year; and

WHEREAS, certain activities and/or revenue sources will exceed previous projections; and

WHEREAS, the Otsego City Commission wishes to formally amend the annual appropriations bill in acknowledgement of the need for revisions,

THEREFORE, BE IT RESOLVED, that the Otsego City Commission hereby approves the following increases and decreases to the 2023-2024 Annual Appropriations Bill:

General Fund Expenditures

101-901-971.000 Capital Improvements - Land Purchase	\$34,000
Net Increase/(Decrease)	\$34,000

Capital Project Fund - Govt.

401-901-974.265 Capital Outlay - Land Imprv City Hall	\$17,570
Net Increase/(Decrease)	\$17,570

YEAS: Commissioners: Stacey Withee, Lauri Krueger, Chuck Moore, Jason Smith, & Wayne Rayburn.

NAYS: Commissioners: None.

ABSTAIN: Commissioners: None.

ABSENT: Commissioners: None.

RESOLUTION DECLARED ADOPTED.

B. CONSIDERATION OF RESOLUTION NO. 2024-03 - A RESOLUTION TO -  
ESTABLISH SINGLE PREMISE ASSESSMENTS FOR DELINQUENT  
CHARGES FOR CITY SERVICES

Commissioner Krueger offered the following resolution and moved for its adoption, seconded by Commissioner Rayburn.

CITY OF OTSEGO  
ALLEGAN COUNTY, MICHIGAN

RESOLUTION NO. 2024-03

**A RESOLUTION TO ESTABLISH SINGLE PREMISE ASSESSMENTS FOR DELINQUENT CHARGES FOR CITY SERVICES**

WHEREAS, Otsego City Code of Ordinances Section 62-11 establishes the procedure for the collection of expenditures incurred by the city for services rendered for particular premise or premises which are not of the class required to be prorated among several lots and parcels in a special assessment district; and

WHEREAS, the City of Otsego has provided such services and has not received payments from the respective property owners for more than 30 days upon sending notice of outstanding amounts; and

WHEREAS, property owners with outstanding amounts for services were notified that a public hearing would be held concerning the establishment of a single premise assessment roll more than ten days prior to the hearing date.

NOW, THEREFORE, IT IS RESOLVED THAT: the City of Otsego hereby establishes the following Single Premise Assessment Roll for the following parcels of property which are identified by their tax identification number, property owner, address, amount owing and service rendered:

<b>Parcel Number</b>	<b>Owner Name</b>	<b>Property Address</b>	<b>Invoice Number</b>	<b>Amount Due</b>	<b>Service Description</b>
54-022-106-00	Fankhauser Andrew	356 W Franklin	2522	\$215.65	Mowing
54-022-106-00	Fankhauser Andrew	356 W Franklin	2530	\$205.40	Mowing
54-022-106-00	Fankhauser Andrew	356 W Franklin	2543	\$215.51	Mowing
54-100-095-70	Zerbe Patty	324 S Fair	2544	\$146.92	Mowing
54-114-009-00	Helms Jimmy	423 Kalamazoo	2545	\$215.51	Mowing
54-122-019-00	Stevenson Steven & Karen	511 S Fair	2521	\$58.30	Mowing
54-250-022-00	Hagerman Harold & Jeffrey	240 Helen	2537	\$1,718.37	Mowing
54-300-008-00	Miller Joshua & Deborah	642 Kalamazoo	2528	\$166.99	Mowing
54-452-003-00	Sweeney Jacob	514 E Franklin	2546	\$283.83	Mowing
54-454-010-00	Little Jason	540 E Morrell	2472	\$2,655.70	Fire Response
54-681-005-00	Cole Kelsey	401 E Allegan	2563	\$949.28	Fire Response
<b>Total</b>				<b>\$6,831.46</b>	

BE IT FURTHER RESOLVED that the above single premise assessments are due in full by Thursday, February 29, 2024; and

BE IT FURTHER RESOLVED that after the due date, all unpaid single site assessments shall be returned delinquent to the Allegan County Treasurer and be placed as a lien against the respective properties.

YEAS: Commissioners: Stacey Withee, Lauri Krueger, Chuck Moore, Jason Smith, & Wayne Rayburn.

NAYS: Commissioners: None.

ABSTAIN: Commissioners: None.

ABSENT: Commissioners: None.

**RESOLUTION DECLARED ADOPTED.**

C. CONSIDERATION OF RESOLUTION 2024-04 – NANCY SEIBERT - A  
RESOLUTION OF APPRECIATION FOR NANCY SEIBERT’S 43-YEAR  
TENURE ON THE OTSEGO DISTRICT PUBLIC LIBRARY BOARD

At this time, Commission Krueger re-read various letters that were presented to Nancy Seibert from former Librarian Ryan Wieber and current Librarian Andrea Estelle. Commissioner Krueger then read Resolution 2024-04, and presented it to her mother, Nancy Seibert.

Commissioner Krueger offered the following resolution and moved for its adoption, seconded by Commissioner Moore.

CITY OF OTSEGO  
ALLEGAN COUNTY, MICHIGAN

RESOLUTION NO. 2024-04

A RESOLUTION OF APPRECIATION FOR NANCY SEIBERT’S  
43-YEAR TENURE ON THE OTSEGO DISTRICT PUBLIC LIBRARY BOARD

WHEREAS, the City of Otsego City Commission appreciates the value that the Otsego District Public Library brings to its residents as a resource and as a draw to the region as a whole, and

WHEREAS, the City of Otsego is empowered to appoint two board members to sit on the Otsego District Public Library Board courtesy of the City Charter, and

WHEREAS, the City Commission strives to have engaged and invested board members to serve the community for many continuous years, and

WHEREAS, Nancy served on the Otsego District Library Board continuously for 43 years; from 1980 to 2023, and

WHEREAS, during Nancy’s entire 43-year tenure, she was respected by her colleagues for her incredible perfect attendance and the “tasty treats” that she would bring to the quarterly meetings, and

WHEREAS, during Nancy’s tenure the Otsego District Library made significant growth in the community including the development of its current facility which is appreciated by many in the Otsego community and beyond, and

THEREFORE, BE IT FURTHER RESOLVED that the City Commission would like to offer this Resolution of Appreciation to Nancy Seibert for her 43-year tenure of serving the Otsego community on the Otsego District Public Library Board.

YEAS: Commissioners: Stacey Withee, Lauri Krueger, Chuck Moore, Jason Smith, & Wayne Rayburn.

NAYS: Commissioners: None.

ABSTAIN: Commissioners: None.

ABSENT: Commissioners: None.

RESOLUTION DECLARED ADOPTED.

The entire Commission thanked and congratulated Nancy Seibert for her many years of service.

### **VIII. APPOINTMENTS:**

#### **A. CONSIDERATION OF THE APPOINTMENT OF RON JAECK TO THE PLANNING COMMISSION FILLING THE UNEXPIRED TERM OF JASON BOHL, TERM ENDING NOVEMBER 2026**

Commissioner Smith moved to confirm the Mayor's appointment of Ron Jaeck to the Planning Commission, filling the unexpired term of Jason Bohl, term ending November 2026, seconded by Commissioner Rayburn. CARRIED UNANIMOUSLY

### **IX. DISCUSSION ITEMS:**

#### **MANAGER'S REPORT**

The City Manager commented and gave updates on the following:

- Thanked Nancy Seibert for her many years of community service.
- Welcomed Ron Jaeck to the Planning Commission.
- Reported that a light pole was damaged in the downtown over the weekend.
- The next City Commission Meeting will be at the Department of Public Works Building.
- The next Planning Commission Meeting will also be at an off-site location, to be announced.

#### **COMMUNICATIONS**

None.

#### **REMARKS FROM THE AUDIENCE**

Mickey Healy – 1684 Oak Street, Otsego – he stated that he is the Treasurer for the Historical Society and the museum is having maintenance issues and wanted to “plant the seed” with the City for ways to raise money. He stated that they will be asking the City and the Chamber for assistance in the future. He asked various questions regarding the Fire Department and voiced concerns he and others have regarding various aspects of the current Fire Department. At this time, City Manager Mitchell answered questions and explained the current direction of the Fire Department. Mayor Withee explained that a detailed presentation regarding the Fire Department took place at the last City Commission Meeting. A lengthy discussion took place.

Kylee Healy – 1684 Oak Street, Otsego – she voiced her concerns regarding the Fire Department not using available resources within the township whom have extensive experience.

David Goodrich, Otsego Library Board – he stated that he is the Library Treasurer and has served with Nancy on the Library Board. He commented that it was an honor to serve with her. He thanked her on behalf of the entire Library Board.

#### **COMMISSIONER'S' COMMENTS**

Commissioner Moore – he thanked the Healy's for their comments and indicated that he appreciated their input. He stated that we are working towards solutions and to stay in touch with City Manager Mitchell and Director of Police & Fire Misner. He complimented City Manager Mitchell on the Helen Avenue Informational Meeting, as he did a nice job and answered a lot of good questions.

Commissioner Rayburn – he thanked the following: Ron Jaeck for joining the Planning Commission; County Commissioner Dugan for always standing up for us; the audience regarding the Fire Department, as we need more input to think outside the box; and the audience for attending. He congratulated Nancy Seibert for a job well done.

Commissioner Smith – he congratulated Nancy Seibert for her many years of service. He thanked County Commissioner Dugan for his report. He thanked the audience for sharing their thought and commented that the Commission does care.

Commissioner Krueger – she thanked the following: the audience for attending; David Goodrich of the Library Board; the Healy's and MT Bush for their comments regarding the Fire Department. She stated that we need to make things happen to return the Fire Department to what it used to be. She congratulated her Mom, Nancy Seibert for her forty-three years of service on the Library Board.

Mayor Withee – she thanked Nancy Seibert for her forty-three years of service on the Library Board, as it is much appreciated. She commented that the Library was one of the reasons she moved back to Otsego, as it was so cozy, and welcoming. She thanked the Healy's for their insight and commented that the Commission is listening. She stated that things move slowly and all of this is new and to give us a chance to fix it. She commented that she wished that the Healy's would have been at the last City Commission Meeting when the Fire Department was discussed. She welcomed and thanked Ron Jaeck for joining the Planning Commission.

#### **ADJOURN**

Commissioner Smith moved to adjourn the Regular Meeting, seconded by Commissioner Krueger. CARRIED. 7:48 p.m.

Angela M. Cronen, MMC  
City Clerk