

A Regular Meeting of the Otsego City Commission was held on Monday, March 18, 2024.

The meeting was called to order by Mayor Withee at 7:00 p.m. with the following Commissioners present: Lauri Krueger, Chuck Moore, Jason Smith, and Wayne Rayburn. Absent: None. Also present: City Manager, Aaron Mitchell; City Finance Director, Matthew Storbeck; DPW Superintendent, Mike Bosch; Director of Police & Fire, Brad Misner.

The audience joined the Commission in the Pledge of Allegiance.

On a motion by Commissioner Krueger, seconded by Commissioner Rayburn, the March 4, 2024, Regular Minutes were approved as submitted. CARRIED

REMARKS FROM THE AUDIENCE REGARDING AGENDA ITEMS

Nick Breedveld, 1101Barton – he asked that the Appropriation Bill Resolution be explained.

I. PRESENTATIONS:

A. COUNTY COMMISSIONER GALE DUGAN

He gave a report on the County Board's recent activities. He answered questions of the Commission.

B. PRESENTATION OF 2024-2025 ANNUAL APPROPRIATIONS BILL - MAJOR STREET FUND; LOCAL STREET FUND; STREET AND BRIDGE FUND; AND SPECIAL ASSESSMENT CAPITAL IMPROVEMENT FUND

Finance Director Matthew Storbeck presented the Major Street Fund, Local Street Fund, Street and Bridge Fund, and the Special Assessment Capital Improvement Fund for the fiscal year 2024-2025. Anticipated revenue for the Major Street Fund is \$766,800, and anticipated expense is \$1,546,495. Major Street capital improvement projects are planned in the amount of \$1,334,370. Anticipated revenue for the Local Street Fund is \$256,890, and anticipated expense is \$246,820. Local Street capital improvement projects are planned in the amount of \$54,000. Anticipated revenue for the Street and Bridge Fund is \$160,000, and anticipated expense is \$384,000. Anticipated revenue for the Special Assessment Capital Improvement Fund is \$14,700, and anticipated expenditures are \$0.00. The City Mayor and City Commission commended Finance Director Storbeck on the great job that he does.

C. FIRE DEPARTMENT PRESENTATION – DIRECTOR OF POLICE & FIRE MISNER

Director of Police & Fire Misner presented a PowerPoint presentation updating the Commission on the recent personnel changes, equipment purchases, and current activities of the Fire Department. He indicated that he will be giving regular updates to the Commission.

D. COUNTY CLERK GENETSKI UPDATE

County Clerk Genetski passed out Property Fraud Alert brochures. He explained the services that are offered at the Clerk & Register of Deed's Office. He thanked Clerk Cronen and her election staff for doing a fantastic job on the recent election. He also thanked the City for hosting training at this facility. He announced that the 48th District Circuit Court records are now available online. He reviewed his Annual Report in detail. He briefly discussed the impact of

Proposal 2 of 2022 and the added expenses associated with it. The Mayor thanked County Clerk Genetski for his update.

II. PUBLIC HEARING:

III. PLANNING AND ZONING:

IV. ORDINANCES:

V. REQUESTS:

- A. CONSIDERATION OF A REQUEST FROM THE OTSEGO ROTARY TO HOLD AN EASTER EGG HUNT AT MEMORIAL PARK ON MARCH 30, 2024

Commissioner Krueger moved to grant the request from the Otsego Rotary to hold an Easter Egg Hunt at Memorial Park on March 30, 2024, seconded by Commissioner Moore. CARRIED UNANIMOUSLY

- B. CONSIDERATION OF A REQUEST FROM THE SHOPPERS GUIDE TO HOLD TWO COMMUNITY-WIDE GARAGE SALES ON MAY 16, 17, 18, AND AUGUST 1, 2, 3, 2024.

Commissioner Smith moved to grant the request from the Shopper's Guide to hold two Community-Wide Garage Sales on May 16, 17, & 18, 2024 and August 1, 2, 3, 2024, seconded by Commissioner Rayburn. CARRIED UNANIMOUSLY

VI. AGREEMENTS:

VII. RESOLUTIONS:

- A. CONSIDERATION OF RESOLUTION NO. 2024-07 – A RESOLUTION TO AMEND THE 2023-2024 ANNUAL APPROPRIATIONS BILL

Commissioner Krueger offered the following resolution and moved for its adoption, seconded by Commissioner Moore.

CITY OF OTSEGO
ALLEGAN COUNTY, MICHIGAN

RESOLUTION NO. 2024-07

RESOLUTION TO AMEND THE 2023-2024 ANNUAL APPROPRIATIONS BILL

WHEREAS, the Otsego City Commission approved the 2023-2024 Annual Appropriations Bill which limited amounts for expenditures and anticipated revenues for the 2023-2024 fiscal year; and

WHEREAS, certain activities and/or revenue sources will exceed previous projections; and

WHEREAS, the Otsego City Commission wishes to formally amend the annual appropriations bill in acknowledgement of the need for revisions,

THEREFORE, BE IT RESOLVED, that the Otsego City Commission hereby approves the following increases and decreases to the 2023-2024 Annual Appropriations Bill:

General Fund Expenditures		
101-751-760.000	Parks - Minor Equipment Purchase	\$6,235
Net Increase/(Decrease)		\$6,235
Major Street Fund Expenditures		
202-469-801.000	Drainage - Professional Services	\$4,065
Net Increase/(Decrease)		\$4,065
Local Street Fund Expenditures		
203-475-740.000	Signs - Supplies	\$2,095
Net Increase/(Decrease)		\$2,095
Equipment Replacement Fund Expenditures		
402-901-977.540	Fire Dept. Equipment	\$24,415
402-901-981.301	Vehicles - Police Department	\$55,105
Net Increase/(Decrease)		\$79,520
Sewer Fund Expenditures		
590-901-973.000	Sewer System Improvement	\$22,840
Net Increase/(Decrease)		\$22,840

YEAS: Commissioners: Stacey Withee, Lauri Krueger, Chuck Moore, Jason Smith, & Wayne Rayburn.

NAYS: Commissioners: None.

ABSTAIN: Commissioners: None.

ABSENT: Commissioners: None.

RESOLUTION DECLARED ADOPTED.

VIII. APPOINTMENTS:

IX. DISCUSSION ITEMS:

MANAGER'S REPORT

The City Manager commented and gave updates on the following:

1. Wilmott Street water valve break.
2. Pre-Construction Meeting for the Helen Ave. Project.
3. March 30th – Easter Egg Hunt.
4. Otsego Public Schools grand opening of the new Medical Center for ages 3 to 21.

COMMUNICATIONS

None.

REMARKS FROM THE AUDIENCE

Vince Pagano, 440 W. Orleans – he asked if it was appropriate for the School Liaison Officer to take his child home after school in his car. Director of Police & Fire Misner commented that it is ok, as he is driving from the school to the Police Department.

Nick Breedveld, 1101 Barton – he commented on the awesome demonstration he saw of the “jaws of life”, at the Fire Department. He commented that two other things are needed at the Fire Department – a saw and a chain saw. He stated that they made a good choice.

COMMISSIONER’S’ COMMENTS

Commissioner Krueger – she thanked the audience for attending. She thanked Finance Director Storbeck for his presentation and commented that he is trusted and appreciated. She invited everyone to attend the Easter Egg Hunt and to have a Happy Easter.

Commissioner Rayburn – he thanked the following: Finance Director Storbeck for the budget presentation and commented that it was a nice surprise to find the money for the Helen Ave. Project; Commissioner Dugan for his report and for sticking up for us; Director of Police and Fire Misner – commenting that the Fire Department is on the right track; and the audience for attending.

Commissioner Smith – he thanked the following: County Commissioner Dugan for his updates; Finance Director Storbeck for his presentation and for being prepared; Director of Police and Fire Misner for his presentation and looks forward to the updates; County Clerk Genetski for this report; and the volunteers that assist with the Easter Egg Hunt.

Commissioner Moore – he echoed the comments of his fellow Commissioners. He commented that he is looking forward to the Fire Department updates. He thanked Clerk Cronen for running the nine days of early voting.

Mayor Withee – she thanked County Clerk Genetski for his update and for passing out the information on the property fraud alerts, which she is going to sign up for. She thanked and congratulated Clerk Cronen and all of her election staff for their exemplary grade on the election.

ADJOURN

Commissioner Krueger moved to adjourn the Regular Meeting, seconded by Commissioner Rayburn. CARRIED. 8:15 p.m.

Angela M. Cronen, MMC
City Clerk