

A Regular Meeting of the Otsego City Commission was held on Monday, April 15, 2024.

The meeting was called to order by Mayor Withee at 7:00 p.m. with the following Commissioners present: Lauri Krueger, Chuck Moore, Jason Smith, and Wayne Rayburn. Absent: None. Also present: City Manager, Aaron Mitchell; City Finance Director, Matthew Storbeck; DPW Superintendent, Mike Bosch; WWTP Supervisor, Luke Keyzer.

The audience joined the Commission in the Pledge of Allegiance.

On a motion by Commissioner Rayburn, seconded by Commissioner Smith, the March 18, 2024, Regular Minutes were approved as submitted. CARRIED

REMARKS FROM THE AUDIENCE REGARDING AGENDA ITEMS

Nick Breedveld, 1101 Barton - he asked if he should ask a question regarding the budget now, or after the budget presentation. City Manager Mitchell stated that the question can be asked after the presentation.

I. PRESENTATIONS:

A. INTRODUCTION OF NEW CHRISTIAN NEIGHBORS EXECUTIVE DIRECTOR

Terri Shaler was in attendance and introduced her successor Jennifer Collins as the new Christian Neighbors Executive Director. Ms. Shaler reviewed the hiring and the transitioning process. She commented that Ms. Collins will be a wonderful, new leader for Christian Neighbors. The Commission thanked and congratulated Terri Shaler for her thirty plus years of service at Christian Neighbors. The Commission also welcomed Jennifer Collins.

B. COUNTY COMMISSIONER GALE DUGAN UPDATE

He gave a report on the County Board's recent activities. He answered questions of the Commission.

C. PRESENTATION OF 2024-2025 ANNUAL APPROPRIATIONS BILL - WATER FUND, SEWER FUND, & DPW MOTOR POOL FUNDS

Finance Director Storbeck presented the Water and Sewer Funds for the fiscal year 2024-2025. Anticipated revenue for the Water Fund is \$966,890, and anticipated expense is \$1,530,480. Capital improvements in the amount of \$607,780 are planned. Anticipated revenue for the Sewer Fund is \$1,290,490, and anticipated expense is \$1,624,995. Sewer Fund capital improvement projects are planned in the amount of \$424,260.

He noted that there is a proposed increase in the base Readiness to Serve Fee in the Sewer Fund from \$51.37 to \$53.94 (5.00%); and an increase in the commodity charge from \$9.01 to \$9.46/1,000 gallons (5.00%); the Water Fund Base Readiness to Serve Fee will be increased from \$21.20 to \$22.26 (5.00%); and an increase in the commodity charge from \$2.25 to \$2.36/1,000 gallons (5.00%). The Readiness to Serve Fees illustrated are based on 5/8"-3/4" residential service meters. Sewer Tap-In Fees will be increased to \$2,500 (plus materials) and Water Tap-In Fees will be increased to \$2,000 (plus materials).

Anticipated revenues for the DPW Motor Pool Fund \$134,750, anticipated expenditures \$363,410. Capital Outlay of \$84,500, for refurbishing a snow plow and purchasing a mower.

II. PUBLIC HEARING:

A. PUBLIC HEARING TO ESTABLISH IFE DISTRICT #26 – AT 595 EAST ALLEGAN STREET

The Public Hearing was opened at 7:53 p.m. Ryan Farrier introduced himself and stated that he was with Lakeshore Advantage and was in attendance on behalf of Peloton. There being no other public comment the Public Hearing was closed at 7:54 p.m.

III. PLANNING AND ZONING:

A. CONSIDERATION OF THE APPROVAL OF THE SITE PLAN FOR 595 EAST ALLEGAN STREET – NATHAN HUNT – SUNSET DEVELOPMENT

City Manager Mitchell stated that the Planning Commission had reviewed the site plan at their last meeting and recommended approval. He commented that Wightman had prepared the site plan. Commissioner Krueger moved to grant the approval of the site plan for 595 East Allegan Street - Nathan Hunt, Sunset Development, as presented, seconded by Commissioner Smith. CARRIED UNANIMOUSLY

IV. ORDINANCES:

V. REQUESTS:

A. CONSIDERATION OF A REQUEST FROM DIRECTOR OF POLICE AND FIRE TO INCREASE THE FEE FOR CAMPING AS PRESENTED

Commissioner Rayburn moved to grant the request from the Director of Police and Fire to increase the fees for Camping at Brookside Park to \$30.00 for campers and \$20.00 for tents, effective immediately, seconded by Commissioner Krueger. CARRIED UNANIMOUSLY

B. CONSIDERATION OF A REQUEST FROM THE OTSEGO VFW 3030 FOR USE OF THE 100 BLOCK OF COURT STREET FOR THEIR BIKE AND CONCERT EVENT ON JULY 27, 2024

A representative of the Otsego VFW 3030 commented that the event will be to raise funds for veterans in need. He stated that Myron Elkins and other bands will be performing at the event. He asked that the City provide barricades and a police escort for the ride. Commissioner Krueger moved to grant the request from the Otsego VFW 3030 for the use of the 100 Block of Court Street and the additional request of closing the City's parking lot behind the VFW, for their Bike and Concert event on July 27, 2024, seconded by Commissioner Rayburn. CARRIED UNANIMOUSLY

A brief discussion took place regarding the possibility of the VFW having fireworks at the event. City Manager Mitchell stated that the VFW would need to come back to the City Commission for approval of any fireworks display.

VI. AGREEMENTS:

VII. RESOLUTIONS:

A. CONSIDERATION OF RESOLUTION NO. 2024-08 - A RESOLUTION ESTABLISHING A NEW INDUSTRIAL DEVELOPMENT DISTRICT #26

Commissioner Rayburn offered the following resolution and moved for its adoption, seconded by Commissioner Krueger.

**CITY OF OTSEGO
ALLEGAN COUNTY, MICHIGAN**

RESOLUTION NO. 2024-08

**A RESOLUTION ESTABLISHING A
NEW INDUSTRIAL DEVELOPMENT DISTRICT #26**

WHEREAS, pursuant to Act 198 of the Public Acts of Michigan of 1974, as amended (Act 198"), the City of Otsego has the authority to establish Industrial Development Districts within the City of Otsego; and

WHEREAS, Sunset Development/Peloton Inc., has petitioned the City of Otsego to establish an Industrial Development District on its property located in the City of Otsego hereinafter described; and

WHEREAS, construction, acquisitions, alterations, or installation of a proposed facility has not commenced at the time of the filing the request to establish this district; and

WHEREAS, written notice has been given by certified mail to all owners of real property located within the district; and to the public by newspaper advertisement in the Union Enterprise and public posting of the hearing on the establishment of the proposed district; and

WHERE AS, on April 15, 2024, at 7:00 p.m., local time, in the Otsego City Hall, Otsego, Michigan, at a regular meeting , a public hearing was held at which all of the owners of real property within the proposed Industrial Development District and any other resident or taxpayer of the City of Otsego were given and afforded an opportunity to be heard thereon; and

WHEREAS, the City of Otsego deems it to be in the public interest of the City of Otsego to establish the Industrial Development District as proposed:

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Otsego that the following described parcel of land situated in the City of Otsego, Allegan County, and State of Michigan:

LEGAL DESCRIPTION and commonly known as, 595 East Allegan, Otsego, Michigan.
COM 2034 FT NWLY ALG C/L M}89 FROM E LIN SEC 23 TH N 59 DEG 56' E 297 FT TH

N 30 DEG 04' W 264 FT TH S 59 DEG 56' W 348.2 FT TO CTRLIN M-89 TH N 59 DEG 56' E 300 FT TO POB THIS DESC TH CONT N 59 DEG 56' E 48.2 FT TH S 30 DEG 04' E 100 FT TH S 59 DEG 56' W 48.2 FT TH N 30 DEG 04' W TO POB ALSO COM 2184.35' NWLY ALG CTRLIN PLAINWELL ROAD FROM E LIN SEC 23 TH N 59 DEG 56' E 340.2' TH N 30 DEG 04' W 19' TH S 59 DEG 56' W 341. 3' TO CTRLIN RD TH SELY 19.1' TO POB ALSO COM 2034' NW ALG CTRLIN OF M-89 FROM E LIN SEC 23 TH N 59 DEG 56' E 297' TH N 30 DEG 04' W 264' TH S 59 DEG 56' W 348.2' TO CTRLIN M-89 AND POB THIS DESC TH N 59 DEG 56' E 300' TH S 30 DEG 04' E 100' TH S 59 DEG 56' W TO SD CTRLIN TH NE ALG CTR LIN TO POB SEC 23 T1N R12W.

THEREFORE, it is established as an Industrial Development District pursuant to the provisions of Act No. 198 of the Public Acts of 1974 to be known as City of Otsego Industrial Development District No. 26.

YEAS: Commissioners: Stacey Withee, Lauri Krueger, Chuck Moore, Jason Smith,
& Wayne Rayburn.

NAYS: Commissioners: None.

ABSTAIN: Commissioners: None.

ABSENT: Commissioners: None.

RESOLUTION DECLARED ADOPTED.

VIII. APPOINTMENTS:

IX. DISCUSSION ITEMS:

MANAGER'S REPORT

The City Manager commented and gave updates on the following:

1. Announced Mobile Mondays will begin on May 6th.
2. He liked that the VFW was partnering with Liquid Note for their event on July 27th.
3. He Congratulated WWTP Supervisor Luke Keyzer for getting an EGLE Grant for \$260,000 for lead services.

COMMUNICATIONS

None.

REMARKS FROM THE AUDIENCE

Robert Alway, 1012 Barton - he suggested that water/sewer rates should be raised 10% instead of the proposed 5%, in order to fund upcoming projects. Finance Director Storbeck explained that the Five-Year Plan is a planning tool.

COMMISSIONER'S' COMMENTS

Commissioner Krueger – she congratulated Nate Hunt for his business doing well and expanding. She thanked the Department Heads for attending the meeting. She thanked the Otsego VFW for all they do for the community. She thanked the audience for attending.

Mayor Withee – she congratulated Terri Shaler for all of her blood, sweat and tears at Christian Neighbors. She welcomed New Executive Director Jennifer Collins. She commented that Christian Neighbors is so valuable to our community and a great organization.

ADJOURN

Commissioner moved to adjourn the Regular Meeting, seconded by Commissioner Rayburn.
CARRIED. 8:16 p.m.

Angela M. Cronen, MMC
City Clerk