

A Regular Meeting of the Otsego City Commission was held on Monday, June 3, 2024.

The meeting was called to order by Mayor Withee at 7:00 p.m. with the following Commissioners present: Lauri Krueger, Chuck Moore, Jason Smith, and Wayne Rayburn. Absent: None. Also present: City Manager, Aaron Mitchell; and Director of Police & Fire, Brad Misner.

The audience joined the Commission in the Pledge of Allegiance.

On a motion by Commissioner Smith, seconded by Commissioner Krueger, the May 20, 2024, Regular Minutes were approved as submitted. CARRIED

On a motion by Commissioner Krueger, seconded by Commissioner Moore, the following items were added to the agenda: Under Requests – B. Consideration of Traffic Control Order #157 – for Eley, Barton, & Goodsell Streets; Under Requests – C. Consideration of Traffic Control Order #158 – Parking on Lawrence Drive; Under Agreements – B. Consideration of an Agreement with Infrastructure Alternatives, INC, for a Professional Services Agreement. CARRIED UNANIMOUSLY.

## **REMARKS FROM THE AUDIENCE REGARDING AGENDA ITEMS**

None.

### **I. PRESENTATIONS:**

#### **A. PROSECUTING ATTORNEY MYRENE KOCH**

Ms. Koch introduced herself and announced that she was running for re-election as the Allegan County Prosecuting Attorney. She gave a brief history of her career as prosecuting attorney and explained why she was running for the position.

#### **B. COUNTY COMMISSIONER GALE DUGAN UPDATE**

He gave a report on the County Board's recent activities. Mr. Dugan thanked the City staff for working with the developer of the Rock-Tenn property. He answered questions of the Commission and audience.

### **II. PUBLIC HEARING:**

### **III. PLANNING AND ZONING:**

#### **A. CONSIDERATION OF RECOMMENDATION OF APPROVAL FROM THE PLANNING COMMISSION FOR THE SITE PLAN FOR 132 HELEN AVE – LEWIS PITTSCH**

City Manager Mitchell reviewed the site plan and indicated that the space will be used for light industrial. He indicated that this site plan is part one of a three phase plan, as the owner also owns the old creamery. He stated that the site plan met all of the requirements. Commissioner Krueger moved to approve the Site Plan for 132 Helen Ave – Lewis Pitsch, as recommended by the Planning Commission, seconded by Commissioner Moore. CARRIED UNANIMOUSLY

### **IV. ORDINANCES:**

### **V. REQUESTS:**

**A. CONSIDERATION OF A REQUEST FROM CAPTAIN BOOM FOR FIREWORKS AT PAVILION ON JULY 27, 2024, AS PRESENTED**

City Manager Mitchel gave an overview of the request. City Manager Mitchell then introduced Andy Webb who represents Captain Boom LLC. Mr. Webb gave a detailed overview of the history of fireworks, firework safety, and his credentials. He stated that the VFW reached out to him to put on a fireworks display (3-4 minutes) in correlation with their event on July 27, 2024. Mr. Webb stated that he met with Director of Police & Fire Misner and Assistant Fire Chief Bush to discuss the event. A lengthy discussion took place regarding the event. He stated that he may have someone else do the display because he has a commitment that day. At this time, City Manager Mitchell informed Mr. Webb that the City's insurance company is requiring an additional policy for the event that will cost \$750.00, which will need to be paid by the applicant. He indicated that this will be covered in the License Agreement. Commissioner Krueger moved to grant the request from Captain Boom LLC for fireworks at the Pavilion on July 27, 2024, seconded by Commissioner Moore. CARRIED UNANIMOUSLY

**B. CONSIDERATION OF TRAFFIC CONTROL ORDER #157 – FOR ELEY, BARTON, & GOODSSELL STREETS**

City Manager Mitchell explained that Traffic Control Order would revoke the thirty-mph speed limit and make the speed limit twenty-five miles per hour, and classifying said streets south of Lawrence Drive as a Residential Subdivision District. Commissioner Krueger moved to approve Traffic Control Order #157 – for Eley, Barton, & Goodsell Streets, as presented, seconded by Commissioner Smith. CARRIED UNANIMOUSLY

**C. CONSIDERATION OF TRAFFIC CONTROL ORDER #158 – PARKING ON LAWRENCE DRIVE**

City Manager Mitchell stated that Traffic Control Order #158, would declare no parking on the north side on Lawrence Drive, at the intersection of Brookside, Lawrence, and Windigo. Commissioner Moore moved to approve Traffic Control Order #158 – Parking on Lawrence Drive, seconded by Commissioner Rayburn. CARRIED UNANIMOUSLY

**VI. AGREEMENTS:**

**A. CONSIDERATION OF A LICENSE AGREEMENT WITH CAPTAIN BOOM**

A brief discussion took place regarding the need for the closure of Farmer and Fair Street, and the possible need for additional police officers during the closure. Commissioner Rayburn moved to authorize the Mayor and City Clerk to enter into a License Agreement with Captain Boom LLC, for the firework display on July 27, 2024, seconded by Commissioner Krueger. CARRIED UNANIMOUSLY

**B. CONSIDERATION OF AN AGREEMENT WITH INFRASTRUCTURE ALTERNATIVES, INC, FOR A PROFESSIONAL SERVICES AGREEMENT**

City Manager Mitchell explained that contracting with Infrastructure Alternatives will provide an Operator's License for the Drinking Water system. He commented that an internal employee will be taking a test for this position, later in the fall. He briefly explained the schedule and compensation of the person from Infrastructure Alternatives that will begin on June 22<sup>nd</sup>. He answered questions of the Commission. Commissioner Smith moved to authorize the City Manager to enter into an agreement with Infrastructure Alternatives, Inc., for professional services, seconded by Commissioner Rayburn. CARRIED UNANIMOUSLY.

**VII. RESOLUTIONS:**

**A. CONSIDERATION OF RESOLUTION NO. 2024-11 – A RESOLUTION FOR THE MDOT STATE TRUNKLINE MAINTENANCE CONTRACT**

Commissioner Krueger offered the following resolution and moved for its adoption, seconded by Commissioner Rayburn.

**CITY OF OTSEGO  
MICHIGAN  
RESOLUTION NO. 2024-11**

**MDOT STATE TRUNKLINE MAINTENANCE CONTRACT**

WHEREAS, the Michigan Department of Transportation (MDOT) and the City of Otsego are considering entering into the MDOT State Trunkline Maintenance Contract; and

THEREFORE, BE IT RESOLVED, MDOT and the City of Otsego agree to accept MDOT State Trunkline Maintenance contract effective for the State’s Fiscal year 2025-2029 beginning October 1, 2024, and the City Commission hereby authorizes the Mayor, Stacey Withee and the City Clerk, Angela Cronen to sign the contract, and

BE IT FURTHER RESOLVED, the City Clerk shall provide a copy of this Resolution to MDOT.

YEAS: Commissioners: Stacey Withee, Lauri Krueger, Wayne Rayburn, Jason Smith, Chuck Moore.

NAYS: Commissioners: None.

ABSTAIN: Commissioners: None.

ABSENT: Commissioners: None.

RESOLUTION DECLARED ADOPTED.

**VIII. APPOINTMENTS:**

**IX. DISCUSSION ITEMS:**

**MANAGER’S REPORT**

The City Manager commented and gave updates on the following:

1. He received a letter of retirement from Finance Director Storbeck, who will be stepping away in December, after thirty-six years with the City. He commented that he will be putting together a plan and committee for the hiring of a new Finance Director/Treasurer.
2. He thanked the City Commission for their patience with all of the changes at the Waste Water Treatment Plant.

## **COMMUNICATIONS**

None.

## **REMARKS FROM THE AUDIENCE**

John Pickron, 1104 Barton – he thanked City Manager Mitchell, Director of Police & Fire Misner, and the City Commission for listening to his concerns, and being sensitive to the needs of the residents and lowering the speed limits in Eley Acres from thirty mph to twenty-five mph.

Charles Housel, 379 W Orleans – he asked questions regarding the Public Safety Millage and the setting aside funds for a Fire Truck. City Manager Mitchell answered his questions and explained how the current Public Safety Millage funds are used.

Bret Wallace, 444 W Orleans – he voiced his complaints regarding the noise from the outdoor concerts.

Ron Jaeck, 210 W Franklin – he commented that he doesn't hear any noise from the outdoor concerts.

David Fouch, 359 W Franklin – he commented that he can hear the noise at 11:00 p.m., but is not complaining.

Michelle Pulver, 204 E Orleans – she voiced complaints regarding the noise of the outdoor concerts and the concerts going past 11:45 p.m., many times a week.

A lengthy discussion took place among the audience and Commission regarding the outdoor concerts.

City Manager Mitchell answered various questions from the audience.

## **COMMISSIONER'S' COMMENTS**

Commissioner Moore – he commented that he appreciated all of City Manager Mitchell's planning and work regarding the Waste Water Treatment Plant, with Superintendent Keyzer leaving. He commented that City Manager Mitchell did not panic and made wise choices. He thanked the audience for their feedback regarding the outdoor concert's loudness and shutdown times. He let the audience know that the City Commission is listening. He explained that it is a delicate balance between the residents and the downtown – which we want to grow and prosper.

Commissioner Rayburn – he thanked the audience for attending and their comments. He commented that the City Commission was glad to help with the speed limits in Eley Acres. He thanked County Commissioner Dugan for his report.

## **ADJOURN**

Commissioner Rayburn moved to adjourn the Regular Meeting, seconded by Commissioner Smith. CARRIED. 8:16 p.m.

Angela M. Cronen, MMC  
City Clerk