

A Regular Meeting of the Otsego City Commission was held on Monday, June 17, 2024.

The meeting was called to order by Mayor Withee at 7:00 p.m. with the following Commissioners present: Lauri Krueger, Chuck Moore, Jason Smith, and Wayne Rayburn. Absent: None. Also present: City Manager, Aaron Mitchell; Director of Public Works, Mike Bosch; and Director of Police & Fire, Brad Misner.

The audience joined the Commission in the Pledge of Allegiance.

On a motion by Commissioner Smith, seconded by Commissioner Rayburn, the June 3, 2024, Regular & Workshop Minutes were approved as submitted. CARRIED

REMARKS FROM THE AUDIENCE REGARDING AGENDA ITEMS

None.

I. PRESENTATIONS:

A. COUNTY COMMISSIONER GALE DUGAN UPDATE

He gave a report on the County Board's recent activities and an update on the cameras on M-89. He complimented City Manager Mitchell on the great job he did at the recent Chamber event. He answered questions of the Commission and audience.

B. ELIZABETH PETERSON -

Ms. Peterson was in attendance and introduced herself and announced that she is running for the 48th Circuit Court Judge position.

II. PUBLIC HEARING:

III. PLANNING AND ZONING:

**A. CONSIDERATION OF THE PLANNING COMMISSION'S
RECOMMENDATION FOR THE RE-ZONING OF 301 HELEN AVE FROM GI –
GENERAL INDUSTRIAL TO C1- GENERAL BUSINESS**

City Manager Mitchell gave a brief background of the property at 301 Helen that was sold in 2020. He stated that the vacant property will be best used as General Business rather than General Industrial. Commissioner Krueger moved to approve the re-zoning of 301 Helen Ave. from GI – General Industrial to C1 – General Business, as recommended by the Planning Commission, seconded by Commissioner Moore. CARRIED UNANIMOUSLY

IV. ORDINANCES:

V. REQUESTS:

**A. CONSIDERATION OF A REQUEST FROM MIKE PROUTY & DANA
VANSPARRENTAK TO HOLD A BLOCK PARTY IN THE 300 BLOCK OF
WEST ORLEANS ON SUNDAY, JULY 21, 2024, FROM 11:00 A.M. TO 3:00 P.M.**

Commissioner Moore moved to approve the request from Mike Prouty & Dana Vansparrentak to hold a block party in the 300 Block of West Orleans Street, on Sunday, July 21, 2024, from 11:00 a.m. to 3:00 p.m., seconded by Commissioner Krueger. CARRIED UNANIMOUSLY

VI. AGREEMENTS:

A. CONSIDERATION OF AFSCME THREE-YEAR UNION CONTRACT

City Manager Mitchell gave an overview of the changes in the positions, employees, and responsibilities at the DPW and WWTP. At this time, Director of Public Works Bosch answered questions of the Commission. Commissioner Rayburn moved to authorize the Mayor and City Clerk to enter into a three-year AFSCME Union Contract Agreement, as presented, seconded by Commissioner Smith. CARRIED UNANIMOUSLY.

VII. RESOLUTIONS:

A. CONSIDERATION OF RESOLUTION NO. 2024-12 - A RESOLUTION TO AMEND THE 2023-2024 ANNUAL APPROPRIATIONS BILL

City Manager Mitchell stated that the resolution contained end of year adjustments. He noted that there was increased State revenue, which is always unpredictable.

Commissioner Krueger offered the following resolution and moved for its adoption, seconded by Commissioner Moore.

CITY OF OTSEGO
MICHIGAN
RESOLUTION NO. 2024-12

RESOLUTION TO AMEND THE 2023-2024 ANNUAL APPROPRIATIONS BILL

WHEREAS, the Otsego City Commission approved the 2023-2024 Annual Appropriations Bill which limited amounts for expenditures and anticipated revenues for the 2023-2024 fiscal year; and

WHEREAS, certain activities and/or revenue sources will exceed previous projections; and

WHEREAS, the Otsego City Commission wishes to formally amend the annual appropriations bill in acknowledgement of the need for revisions,

THEREFORE, BE IT RESOLVED, that the Otsego City Commission hereby approves the following increases and decreases to the 2023-2024 Annual Appropriations Bill:

General Fund Revenues

101-000-573.000	LCSA Funding	\$297,990
101-000-665.000	Interest	\$34,000
Net Increase/(Decrease)		\$331,990

General Fund Expenditures

101-172-810.000	City Manager - Legal Services	\$5,000
101-265-703.401	City Hall - Full-Time DPW Wages	\$5,000
101-265-704.401	City Hall - Part-Time DPW Wages	\$2,000
101-265-712.000	City Hall - Health Insurance	\$1,300
101-265-820.000	City Hall - Service Agreements	\$1,100
101-265-930.000	City Hall - Land & Bldg Repairs	\$5,500
101-265-940.000	City Hall - Rentals - Motor Pool Equip	\$1,000
101-265-960.000	City Hall - Property, Liab & Fleet Insur	\$500

101-441-930.000	DPW - Land & Bldg Repairs	\$5,500
101-441-931.000	DPW - Equipment Repairs	\$3,500
101-441-956.000	DPW - Conferences & Training Programs	\$4,500
101-441-960.000	DPW - Property, Liab & Fleet Insur	\$200
101-751-940.000	Parks - Rentals - Motor Equip Rental	\$7,500
Net Increase/(Decrease)		\$42,600

Major Street Fund Revenues

202-000-665.000	Interest	\$25,000
Net Increase/(Decrease)		\$25,000

Major Street Fund Expenditures

202-468-712.000	Trees & Shrubs - Health Insurance	\$150
202-468-801.000	Trees & Shrubs - Prof/Contractual Svcs	\$5,000
202-468-940.000	Trees & Shrubs - Rentals - Motor Pool	\$4,000
202-469-703.401	Drainage - Full-Time DPW Wages	\$1,600
202-469-712.000	Drainage - Health Insurance	\$1,900
202-469-940.000	Drainage - Rentals - Motor Pool	\$2,100
202-475-703.401	Signs & Signals - Full-Time DPW Wages	\$2,000
202-475-712.000	Signs & Signals - Health Insurance	\$400
202-475-940.000	Signs & Signals - Rentals - Motor Pool	\$500
202-486-703.401	M-89 Surf Maint - Full-Time DPW Wages	\$400
202-486-801.001	M-89 Surf Maint - Sweeping	\$400
202-497-703.401	M-89 Snow Plowing - FT DPW Wages	\$450
202-497-940.000	M-89 Snow Plowing - Rentals - Motor Pool	\$200
202-498-703.401	M-89 Snow Hauling - FT DPW Wages	\$500
202-901-989.000	Capital Improvements - Street Rehab	\$300,000
Net Increase/(Decrease)		\$319,600

Local Street Fund Revenues

203-000-665.000	Interest	\$15,000
Net Increase/(Decrease)		\$15,000

Local Street Fund Expenditures

203-464-703.401	Surface Maint - FT DPW Wages	\$1,000
203-464-712.000	Surface Maint - Health Insurance	\$500
203-464-740.000	Surface Maint - Operating Supplies	\$3,000
203-464-801.001	Surface Maint - Sweeping	\$6,000
203-464-940.000	Surface Maint - Rentals - Motor Pool	\$2,100
203-475-703.401	Signs & Signals - FT DPW Wages	\$700
203-475-712.000	Signs & Signals - Health Insurance	\$450
203-475-960.000	Signs & Signals - Rentals - Motor Pool	\$300
203-901-989.000	Street Rehabilitation	\$20,000
Net Increase/(Decrease)		\$34,050

Public Safety Fund Revenues		
205-000-543.336	State Grants - Fire Dept	\$21,315
Net Increase/(Decrease)		\$21,315

Public Safety Fund Expenditures		
205-301-712.000	Police Dept - Health Insurance	\$12,000
205-336-702.302	Fire Dept - Fire Chief Wages	\$17,500
205-336-960.000	Fire Dept - Property Liability & Fleet Ins	\$11,700
Net Increase/(Decrease)		\$41,200

Sewer Fund Expenditures		
590-537-801.000	Sewer Mains - Contractual Services	\$45,000
590-537-820.000	Sewer Mains - Service Agreements	\$3,000
590-537-940.000	Sewer Mains - Rentals - Motor Pool	\$2,600
590-538-753.000	WWTP - Process Chemicals	\$13,000
Net Increase/(Decrease)		\$63,600

Water Fund Expenditures		
591-551-801.000	Water Pumping - Prof & Contractual Svc	\$4,300
591-551-934.000	Water Pumping - Well Maintenance	\$13,000
Net Increase/(Decrease)		\$17,300

YEAS: Commissioners: Stacey Withee, Jason Smith, Chuck Moore, Lauri Krueger, Wayne Rayburn.

NAYS: Commissioners: None.

ABSTAIN: Commissioners: None.

ABSENT: Commissioners: None.

RESOLUTION DECLARED ADOPTED.

B. CONSIDERATION OF RESOLUTION NO. 2024-13 – A RESOLUTION FOR A CHARITABLE GAMING LICENSE - OTSEGO JUNIOR CHEER

City Manager Mitchell stated that Otsego Junior Cheer requested that the City recognize them as an organization within our community, so that they can sell raffle tickets.

Commissioner Krueger offered the following resolution and moved for its adoption, seconded by Commissioner Rayburn.

**CITY OF OTSEGO
MICHIGAN
RESOLUTION NO. 2024-13**

**A RESOLUTION FOR A CHARITABLE GAMING LICENSE
OTSEGO JUNIOR CHEER**

WHEREAS, a request from Otsego Junior Cheer of 23041 2nd Avenue, Otsego, Michigan, County of Allegan, is asking that they be recognized as a nonprofit organization operating in the

community for the purpose of obtaining charitable gaming licenses:

THEREFORE, LET IT BE RESOLVED that this request be considered for approval.

YEAS: Commissioners: Stacey Withee, Jason Smith, Chuck Moore, Lauri Krueger,
Wayne Rayburn.

NAYS: Commissioners: None.

ABSTAIN: Commissioners: None.

ABSENT: Commissioners: None.

RESOLUTION DECLARED ADOPTED.

VIII. APPOINTMENTS:

IX. DISCUSSION ITEMS:

MANAGER'S REPORT

The City Manager commented and gave updates on the following:

1. Upcoming Events at the Pavilion: Summer Fun Nights – every Tuesday night; and the Artisan Market.
2. He will be driving the Book-It-Bus this week.
3. Wednesday Meet-Up & Eat Ups at Northside Park at Noon. Julie Guthrie was thanked for her big heart for kids and organizing the program.

COMMUNICATIONS

None.

REMARKS FROM THE AUDIENCE

Ron Tran, 210 East Orleans – he made a complaint regarding the sound of the bands on weekends from 11:00 a.m. to 11:30 p.m. , and it is louder than last year. City Manager Mitchell stated that Liquid Note is working with sound engineers regarding the sound, and if it is a nuisance, please call the police, so that we know.

City Manager Mitchell answered various questions from the audience.

COMMISSIONER'S' COMMENTS

Commissioner Moore – he commended City Manager Mitchell for his article in the Union Enterprise regarding the speed limits. He also thanked Mr. Pickron for working with the Commission on the speed limits.

A brief discussion took place regarding the emergency siren at the Fire Station. City Manager Mitchell stated that the siren is physically being activated at the Fire Station by Fire Department personnel.

Commissioner Smith - he thanked County Commissioner Dugan for his report.

Mayor Withee – she reminded everyone of the upcoming Artisan Market at the Pavilion. She commented that there will be something for everyone, including food.

ADJOURN

Commissioner Krueger moved to adjourn the Regular Meeting, seconded by Commissioner Rayburn. CARRIED. 7:44 p.m.

Angela M. Cronen, MMC
City Clerk