

A Regular Meeting of the Otsego City Commission was held on Monday, January 6, 2025.

The meeting was called to order by Mayor Withee at 7:00 p.m. with the following Commissioners present: Lauri Krueger, Chuck Moore, Jason Smith, and Wayne Rayburn. Absent: None. Also present: City Manager, Aaron Mitchell; Finance Director, Brian Kelley; Director of Police & Fire, Brad Misner; and Director of Public Works, Michael Bosch.

The audience joined the Commission in the Pledge of Allegiance.

On a motion by Commissioner Krueger, seconded by Commissioner Moore, the December 2, 2024, Minutes were approved as submitted. CARRIED

## **REMARKS FROM THE AUDIENCE REGARDING AGENDA ITEMS**

None.

### **I. PRESENTATIONS:**

#### **A. UPDATE FROM COUNTY COMMISSIONER DUGAN**

County Commissioner Dugan gave an update on County activities.

#### **B. 2025 CITY MANAGER AND DEPARTMENTAL GOALS**

City Manager Mitchell gave an overview of his goals for 2025, and answered questions of the Commission. The City Clerk, Director of Public Works, Director of Police & Fire, and Finance Director gave brief presentations of their department goals for 2025, and answered questions of the Commission.

### **II. PUBLIC HEARING:**

### **III. PLANNING AND ZONING:**

### **IV. ORDINANCES:**

### **V. REQUESTS:**

#### **A. CONSIDERATION OF TRANSFER STATION COUPON PROGRAM - DISTRIBUTION OF COUPONS BEGINNING IN FEBRUARY - COUPONS EXPIRING DECEMBER 30, 2025**

Commissioner Krueger moved to authorize the Transfer Station Coupon Program beginning in February 2025, and expiring on December 30, 2025, seconded by Commissioner Smith. CARRIED UNANIMOUSLY

#### **B. CONSIDERATION OF REQUEST TO SET A PUBLIC HEARING TO ESTABLISH SINGLE PREMISE ASSESSMENTS FOR DELINQUENT CHARGES FOR CITY SERVICES ON FEBRUARY 3, 2025**

Commissioner Smith move to set a Public Hearing to establish Single Premise Assessments for delinquent charges for City Service on February 3, 2025, seconded by Commissioner Rayburn. CARRIED UNANIMOUSLY.

### **VI. AGREEMENTS:**

**VII. RESOLUTIONS:**

**A. CONSIDERATION OF RESOLUTION NO. 2025-01 – A RESOLUTION  
TO MOVE MARCH 2025 BOARD OF REVIEW STARTING DATE**

Commissioner Krueger offered the following resolution and moved for its adoption, seconded by Commissioner Smith.

**CITY OF OTSEGO  
ALLEGAN COUNTY, MICHIGAN**

**RESOLUTION NO. 2025-01**

**RESOLUTION TO MOVE MARCH 2025 BOARD OF REVIEW STARTING DATE**

WHEREAS, the City Assessor will be unable to attend the established start date for the 2025 March Board of Review which is the second Monday of March, March 10, 2025; and

WHEREAS, Michigan Compiled Law 211.30(2) allows the governing body of a city to authorize an alternative starting date of the Tuesday or Wednesday following the second Monday of March;

THEREFORE, BE IT RESOLVED, that the Otsego City Commission hereby approves the starting date of the 2025 March Board of Review as Tuesday, March 11, 2025.

YEAS: Commissioners: Stacey Withee, Lauri Krueger, Chuck Moore, Jason Smith, and Wayne Rayburn.

NAYS: Commissioners: None.

ABSTAIN: Commissioners: None.

ABSENT: Commissioners: None.

RESOLUTION DECLARED ADOPTED.

**VIII. APPOINTMENTS:**

**A. CONSIDERATION OF THE APPOINTMENT OF BOARD OF REVIEW  
MEMBERS – RICHARD DELONG (ALTERNATE), LARRY  
ZUIDERVEEN, JAIME CASTANEDA, AND KAY STRONG TERMS TO  
EXPIRE DECEMBER 31, 2025**

Commissioner Krueger moved to reappoint Board of Review Members – Richard DeLong (Alternate), Larry Zuiderveen, Jaime Castaneda, and Kay Strong terms to expire December 31, 2025, seconded by Commissioner Rayburn. CARRIED UNANIMOUSLY.

**IX. DISCUSSION ITEMS:**

## **MANAGER'S REPORT**

The City Manager commented and gave updates on the following:

1. He commented that he had contacted Representative Matt Hall, who is now the Majority Leader, in regards to Hom Flats.
2. He announced that he is going to be inviting non-profit groups to come to City Commission meetings, one per month, to talk to the Commission and audience.

## **COMMUNICATIONS**

None.

## **REMARKS FROM THE AUDIENCE**

None.

## **COMMISSIONER'S' COMMENTS**

The Commissioners thanked the Department Heads for their presentations.

Mayor Withee – she thanked all of the Department Heads for attending the meeting and for their presentations. She thanked the audience for attending.

## **ADJOURN**

Commissioner Smith moved to adjourn the meeting, seconded by Commissioner Moore.

CARRIED. 8:35 p.m.

Angela M. Cronen, MMC  
City Clerk