

A Regular Meeting of the Otsego City Commission was held on Monday, December 15, 2025.

The meeting was called to order by Mayor Withee at 7:00 p.m. with the following Commissioners present: Chuck Moore, Lauri Krueger Jason Smith, and Wayne Rayburn. Absent: None. Also present: City Manager, Aaron Mitchell; and Director of Public Works, Mike Bosch.

The audience joined the Commission in the Pledge of Allegiance.

On a motion by Commissioner Krueger, seconded by Commissioner Moore, the December 1, 2025, Regular Minutes were approved as submitted. CARRIED

Commissioner Smith moved to add under Requests: B. ACCEPTANCE OF BID FOR THE 2001 HEAVY RESCUE FROM THE GUN LAKE TRIBE; seconded by Commissioner Moore. CARRIED

#### REMARKS FROM THE AUDIENCE REGARDING AGENDA ITEMS

None.

### **I. PRESENTATIONS:**

#### A. ALLEGAN COUNTY LEGAL ASSISTANCE CENTER PRESENTATION

The Honorable Judge Bakker and Allegan County Sheriff Baker were in attendance to give an overview of the Allegan County Legal Assistance Center. They reviewed the history of the Center and the services that are provided. They gave an overview of the statistics for the City of Otsego's citizens use of the program. The various services that are provided were explained and how the services are accessed were discussed. They encouraged anyone that needs legal assistance for civil cases, to seek out the Allegan County Legal Assistance Center that is located in the Courthouse. The Commission thanked them for providing the information that could assist our residents.

#### B. COUNTY COMMISSIONER DUGAN UPDATE

Allegan County Commissioner Dugan gave an update on current County activities. He wished everyone a Merry Christmas and Happy New Year.

#### C. WIGHTMAN PRESENTATION – WASTE WATER TREATMENT ASSET MANAGEMENT PLAN

Caitlin Commissars of Wightman gave a presentation outlining the findings of the Waste Water Treatment Asset Management Plan. She reviewed the asset inventory; the level of service that is being provided; and the Capital Improvement Plan. She explained the processes, the equipment that is used for the processes, and the priority of the suggested improvements that need to be made in the future. She commented that there are grants and loan funding options available. She answered questions of the Commission.

### **II. PUBLIC HEARING:**

### **III. PLANNING AND ZONING:**

**IV. ORDINANCES:**

**V. REQUESTS:**

**A. CONSIDERATION OF THE ACCEPTANCE OF A BID FOR ENGINEERING AND REPAIR OF 109 SOUTH FARMER STREET**

City Manager Mitchell explained the scope of the project and the uniqueness of the repair to the wall that is needed. Director of Public Works Bosch stated that they will be capping the top of the wall. Commissioner Krueger moved to accept the bid for engineering and repair of 109 South Farmer Street, from Kugelard Property Services, as presented, seconded by Commissioner Rayburn. CARRIED UNANIMOUSLY

**B. ACCEPTANCE OF BID FOR THE 2001 HEAVY RESCUE FROM THE GUN LAKE TRIBE**

City Manager Mitchell gave an overview of the offer received from the Gun Lake Tribe. He stated that they understand that it is a used piece of equipment. He commented that it is a testament to the Fire Department as to how good they take care of their equipment. Commissioner Moore moved to accept the bid from the Gun Lake Tribe for \$95,000, for the 2001 Heavy Rescue, seconded by Commissioner Krueger. CARRIED UNANIMOUSLY

**VI. AGREEMENTS:**

**VII. RESOLUTIONS:**

**VIII. APPOINTMENTS:**

**IX. DISCUSSION ITEMS:**

**MANAGER'S REPORT**

The City Manager commented and gave updates on the following:

1. He thanked the Honorable Judge Bakker and Sheriff Baker for their presentation on the Allegan County Legal Assistance Program. He commented that this was the last presentation of the year for non-profits. Twelve non-profits presented to the Commission in 2025.
2. He commented that the City has been blessed this year in receiving more than \$1.5M in grants. He gave an overview of the grants that the City had received in 2025. He thanked Wightman for their assistance in obtaining these grants.

**COMMUNICATIONS**

None.

**REMARKS FROM THE AUDIENCE**

None.

**COMMISSIONER'S' COMMENTS**

Commissioner Rayburn – he thanked everyone for attending the meeting.

Mayor Withee – she thanked everyone for attending and wished everyone a great holiday season.

**ADJOURN**

Commissioner Krueger moved to adjourn the meeting, seconded by Commissioner Smith.

CARRIED. 7:54 p.m.

Angela Cronen  
City Clerk