

A Regular Meeting of the Otsego City Commission was held on Monday, March 2, 2026.

The meeting was called to order by Mayor Withee at 7:00 p.m. with the following Commissioners present: Lauri Krueger, Chuck Moore, Wayne Rayburn, and Jason Smith. Absent: None. Also present: City Manager, Aaron Mitchell; and Finance Director/Treasurer, Brian Kelley.

The audience joined the Commission in the Pledge of Allegiance.

On a motion by Commissioner Krueger, seconded by Commissioner Moore, the February 16, 2026, Regular Minutes were approved as submitted.

REMARKS FROM THE AUDIENCE REGARDING AGENDA ITEMS

None.

I. PRESENTATIONS:

A. ALLEGAN COUNTY - JUDGE BURNETT

The Honorable Judge Burnett introduce himself and gave an overview of how he was appointed as the 57th District Court Judge.

B. COUNTY COMMISSIONER DUGAN UPDATE

Allegan County Commissioner Dugan gave an update on current County activities. He answered questions of the Commission and audience.

II. PUBLIC HEARING:

III. PLANNING AND ZONING:

IV. ORDINANCES:

V. REQUESTS:

A. CONSIDERATION OF A REQUEST FROM THE CITY MANAGER TO SET WATER AND SEWER RATES FOR THE 2026-2027 FISCAL YEAR

At this time, City Manager Mitchell reviewed the Water Rate Increase PowerPoint presentation for members of the audience who were not at the last meeting. City Manager Mitchell and the Commission answered questions of the audience.

Commissioner Moore moved to grant the request of City Manager Mitchell to set Water and Sewer Rates for the 2026-2027, Fiscal Year, as presented, seconded by Commissioner Smith.
CARRIED UNANIMOUSLY

B. CONSIDERATION OF A REQUEST FROM THE OTSEGO ROTARY TO HOLD THEIR ANNUAL EASTER EGG HUNT AT MEMORIAL PARK ON APRIL 4, 2026

Commissioner Rayburn moved to grant the request from the Otsego Rotary to hold their Annual Easter Egg Hunt at Memorial Park on April 4, 2026, seconded by Commissioner Moore.
CARRIED UNANIMOUSLY

VI. AGREEMENTS:

VII. RESOLUTIONS:

A. CONSIDERATION OF RESOLUTION NO. 2026-02 - EARLY VOTING PLAN FOR CITY OF OTSEGO RESIDENTS ESTABLISHING AN EARLY VOTING SITE

Commissioner Krueger offered the following resolution and moved for its adoption, seconded by Commissioner Smith.

**CITY OF OTSEGO
ALLEGAN COUNTY, MICHIGAN
RESOLUTION NO. 2026-02**

**EARLY VOTING PLAN FOR CITY OF OTSEGO RESIDENTS
ESTABLISHING AN EARLY VOTING SITE**

Whereas, Michigan electors adopted Proposal 2022-2 to amend the Michigan Constitution on November 8, 2022, which in part requires each municipality to have at least one early voting site for statewide and federal elections to accommodate early voting; and

Whereas, early voting consists of nine consecutive days of in-person voting starting the second Saturday before the election the Sunday prior to the election, with a minimum of eight hours of in-person voting each day; and

Whereas, Public Act 81 of 2023 grants authority to the legislative body of a local municipality to establish an early voting site; and

Whereas, Public Act 81 of 2023 also requires that all early voting dates and times be posted forty-five (45) days prior to every election; and

Whereas, an Early Voting Plan must include all of the items listed in MCL 168.720g as amended by PA 81 of 2023 and be filed with the Allegan County Clerk, by the Otsego City Clerk no later than, one hundred fifty (150) days before the August Election date or one hundred fifty (150) days before the Presidential Primary; and

Now Therefore be it Resolved that the Otsego City Commission concurs with the City Clerk's recommendation hereby establishes the early voting site for all Statewide and Federal Elections conducted in the City of Otsego to be held in the City Commission Chambers, 117 E. Orleans Street, Otsego, MI 49078; until changed by resolution.

YEAS: Commissioners: Stacey Withee, Lauri Krueger, Chuck Moore, Wayne Rayburn, Jason Smith.

NAYS: Commissioners: None.

ABSTAIN: Commissioners: None.

ABSENT: Commissioners: None.

RESOLUTION DECLARED ADOPTED.

VIII. APPOINTMENTS:

IX. DISCUSSION ITEMS:

MANAGER'S REPORT

The City Manager commented and gave updates on the following:

1. CITY PROPERTY FOR SALE

He gave an overview of the two pieces of property that the City has available for sale: 240 Helen Ave. and 219 Florence Street. He indicated that both properties are listed on the City's website. He commented that the RFP for 240 Helen Ave. is due on April 16, 2026, and that all offers will come to the City Commission.

2. OFD APPARATUS UPDATE

He stated that every few months the Fire Truck Committee has been meeting to discuss the current fleet and the upcoming apparatus needs of the Fire Department. He commented that the consensus was that the most critical need of replacement is the medical vehicle. The cost will be approximately \$75,000, which will be split with the Township. The need for a new grass truck and aerial in eight to ten years was also discussed. The aerial is now back in service. Firefighter Knight commented that the department is averaging 4.69 calls a day, on track for 1,711 calls for the year.

COMMUNICATIONS

None.

REMARKS FROM THE AUDIENCE

None.

COMMISSIONER'S' COMMENTS

Commissioner Rayburn – he thanked everyone for showing up.

ADJOURN

Commissioner Rayburn moved to adjourn the meeting, seconded by Commissioner Krueger.
CARRIED. 7:59 p.m.

Angela Cronen
City Clerk